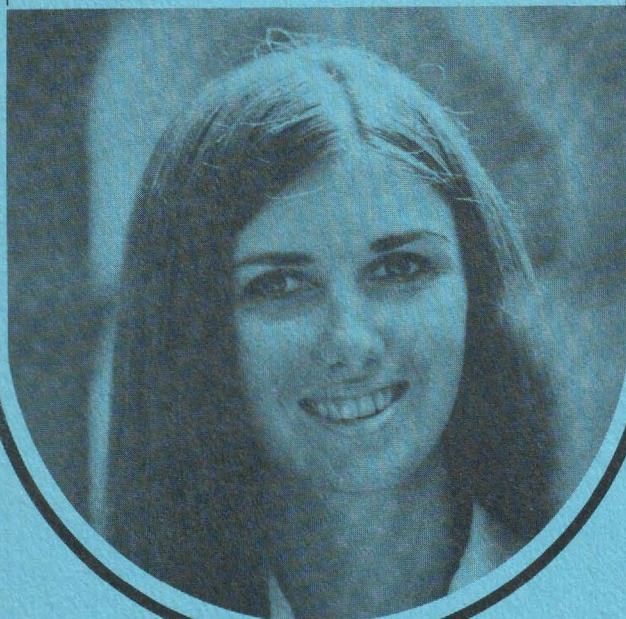


BULLETIN

*Mary
Washington College*

STUDENT HANDBOOK
1971-1972





STUDENT HANDBOOK

1971-1972

THE STUDENT ASSOCIATION

of

**MARY WASHINGTON COLLEGE
of the University of Virginia
Fredericksburg, Virginia**

Volume 48

This handbook has been prepared so that Mary Washington College students may have a better understanding of their institution. For a comprehensive view of the College a student should consult the College Catalogue as well as the Handbook.

Any responsible suggestions for new or revised material will be considered by the Legislative Revision Committee of the SA Senate.

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MATRICULATION STATEMENT

MATRICULATION AT MARY WASHINGTON COLLEGE CONSTITUTES AN EXPLICIT PROMISE AND PLEDGE ON THE PART OF THE STUDENT AND HER PARENTS OR GUARDIANS TO FAMILIARIZE THEMSELVES WITH THE STANDARDS AND REGULATIONS OF THE COLLEGE, THE STUDENT ASSOCIATION, AND THE HONOR SYSTEM, AND TO ABIDE BY AND UPHOLD SUCH TRADITIONS AND RULES AS LONG AS THE STUDENT IS REGISTERED IN THE INSTITUTION.

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COLLEGE CALENDAR

SUMMER SESSION 1971

Residence halls open	June 13
Registration	June 14
Classes begin	June 15
Holiday	July 5
Reading Day	August 4
Final examinations	August 5, 6, 7

SESSION 1971-72

First Semester

August 30	Freshman advising
August 31	Freshman registration
September 1	Classes begin
October 19	Mid-semester reports due
November 24 (2:05 p.m.) to	Thanksgiving Holiday
November 29 (8:00 a.m.)	
December 7	Classes end
December 8-9	Reading days
December 10-18	Examinations

Second Semester

January 17	Classes begin
March 7	Mid-semester reports due
March 10 (5:30 p.m.) to	Spring break
March 20 (8:00 a.m.)	
May 3	Classes end
May 4-5	Reading days
May 8-17 (12:00 noon)	Examinations
May 20	Graduation

SUMMER SESSION 1972

Dates to be Announced

MARY WASHINGTON COLLEGE
OF THE UNIVERSITY OF VIRGINIA
FREDERICKSBURG, VIRGINIA 22401

OFFICE OF THE CHANCELLOR

Dear Student of Mary Washington College:

As the 1971-72 academic session approaches and you anticipate the beginning or the continuation of the educational process at Mary Washington College, the Chancellor of the College and the Executive Chairman of the Student Association are joining forces to bring you what we hope will be a meaningful message regarding your role as a student in this institution.

A college education should make each of you an educator. It should instill in each individual a desire to continue the educational process outside the confines of the academic community after the collegiate experience has been completed. Essential to the preservation and attainment of these goals is an open, vital, academic community wherein the freedoms of expression and inquiry are enjoyed and mutually respected. It must also be a community that realizes the necessity of relevant change and the value of innovation. But, most of all, the community must make every effort to meet the needs of all its citizens. It must meet them academically, socially, and psychologically.

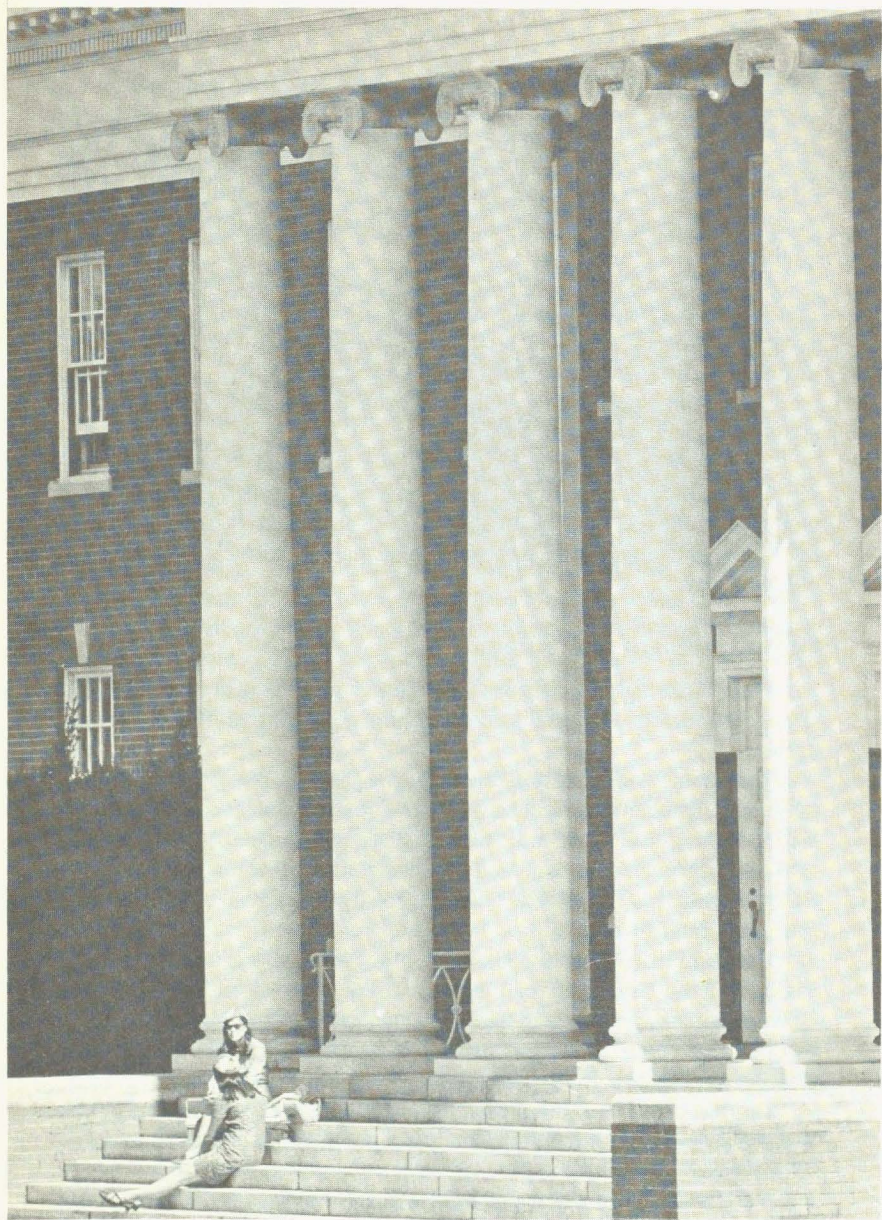
The students, faculty, and administration of Mary Washington College are united in their desire to meet these needs. The Student Association provides the means by which students can become involved in the academic, as well as social, decision-making process of the College. Your active and continued participation in the Student Association is needed to ensure the responsiveness of the Association to all the students and to help us maintain an atmosphere that will meet the aims and needs of the total college community.

The Student Association is divided into three major branches: the executive, the legislative, and the judicial. The Executive Cabinet is composed of the campus-wide elected officers who serve the direct liaison between the student body, the administration, and the faculty. The legislative branch, the Student Senate, is composed of the elected representatives of the forty districts on campus. Finally, the judicial branch is composed of three levels of student courts, which deal with social and residential infractions of agreements between the College and the students. In addition to serving in one of the three branches of the Student Association, a student may also serve on an all-college committee to deal with academic matters of major importance, or as a departmental representative in an academic major field.

Much of the potential of Mary Washington College has not yet been fully realized. Through active student participation, we, as a college community, can develop our potential and achieve our goals. We urge you to take part in initiating and implementing the programs that will enable Mary Washington College to become tomorrow an even more responsive, an even more progressive, academic institution than it is today.


Martha Ann Welsh
Executive Chairman
Student Association


Grellet C. Simpson
Chancellor



THE COLLEGE

Purpose of the College

Mary Washington College is a state-aided liberal arts college and a part of the University of Virginia. As such, it has an obligation to the people of the Commonwealth of Virginia to provide, without regard to race, creed, or national origin, an educational program of the highest quality.

As a liberal arts institution, Mary Washington College is convinced that a broad education in the arts, the sciences, and the humanities, complemented by intensive study in a particular field of interest, constitutes an excellent preparation for life and citizenship.

The College upholds the values of freedom of inquiry, personal responsibility, and intellectual integrity.

Finally, Mary Washington College is committed to serve with distinction the community, the state, and the nation through the selection of qualified students, the maintenance of a competent faculty and staff, and the development of an appropriate academic, cultural, and physical environment.

Organization of the College

Mary Washington College is an undergraduate liberal arts college of the University of Virginia and is an integral part of the University system.

The name—Mary Washington College of the University of Virginia—combines historic significance and background with local associations. Within sight of the hill on which the College is located are the home and tomb of Mary Washington, and Kenmore, the home of her daughter, Betty Washington Lewis. The College grounds were at one time a part of the Lewis estate.

The legal title of the Corporation of the University is The Rector and Visitors of the University of Virginia. There are sixteen Visitors of the University, all appointed by the Governor of the Commonwealth for a term of four years. A Visitor may serve two full terms, as well as complete an unexpired term appointment.

The Rector of the University is elected for a four-year term by the Visitors from the membership. The present Rector is Joseph H. McConnell of Richmond.

It is the usual procedure of the Governor to request the Alumni Association of the University in Charlottesville and the Alumnae Association of Mary Washington College in Fredericksburg to submit to him, prior to making an appointment to fill a vacancy on the Board, a list of names of persons whom the respective associations would like for him to consider. The Governor is not, however, limited in making his appointments to the names of people on either of these lists.

There have been, at one time or another, as many as three women members of the Board of Visitors. At the present time, two Mary Washington College alumnae are Visitors of the University: Mrs. E. Alton Parrish, Sr. (Molly Vaughan) of Newport News, Virginia; and Mrs. E. Parker Brown (Emma Ziegler) of Richmond, Virginia.

The President of the University is the chief executive officer of the entire University; the chief executive officer of Mary Washington College is the Chancellor. The Chancellor is elected by the Board of Visitors and serves at the pleasure of the Board until he reaches the age of 65. The present Chancellor, Grellet C. Simpson, was elected in October, 1955, and took office in February, 1956.

The financial and academic programs of the College are under the supervision of the Board, and interim reports of activities, as well as necessary requests for authority for policy and planning, are presented to the Board at its meeting by the Chancellor of the College, in conjunction with the President of the University. At the present time, the Chairman of the Mary Washington College Committee is Mrs. Parrish, and its membership, in addition to Mrs. Parrish, is composed of C. Waller Barrett of Charlottesville, Virginia; Mrs. Brown; Dr. Brownie E. Polly, Jr., of Big Stone Gap, Virginia; and Donald E. Santarelli of Alexandria, Virginia; and U.S. Senator Hugh Scott of Philadelphia, Pennsylvania. The Rector, the President, and the Chancellor meet with this Committee.

The administrative officials, the faculty, and the Student Association officers are responsible to the Chancellor for establishing policies of Mary Washington College. The Dean, the Assistant Deans, and the Librarian are the administrative officials who carry forth the implementation of the academic programs. The Comptroller supervises all financial matters. The Dean of Students is responsible for campus residential facilities and programs relating to the students' general welfare.

The Registrar, the Director of Admissions, and the Director of the Summer Session aid the Dean and the Assistant Deans in carrying out the duties delegated to the Deans by the Chancellor. In addition, departmental chairmen are responsible to the Dean.

The Assistant Chancellor coordinates all administrative functions of the College and is directly concerned with public and press relations, alumnae affairs, campus security, and personnel and student services. In the absence of the Chancellor, the Assistant Chancellor acts in his behalf in consultation with the appropriate officials of the College and the Student Association.

The programs of the College are financed from several sources of revenue: (1) the student fees for the educational program and the fees to support the auxiliary enterprises of the College. These fees and

charges paid by the students are processed through the Office of the State Treasurer and are referred to as Special Fund Revenue (non-tax money); (2) the direct state appropriation, referred to as General Fund Revenue (tax money); (3) Capital Outlay appropriations (tax money) for certain types of buildings or structures which house operations that do not produce revenue, such as classrooms and libraries; (4) monies from the sale of revenue bonds for the construction of buildings, such as residences halls, which do produce revenue; and (5) revenue from private gifts and endowment funds and funds received from the federal government.

All monies from items (1), (2), and (3), above, are actually appropriated in the biennial budget of the General Assembly every two years, even though only General Fund money and Capital Outlay funds are from tax sources. Of the total appropriations for operational purposes for a given year, only a small part of the total is tax money (usually less than 50%).

The Student Activities Fee is the basis for financing a large number of the activities of the College not covered by other Special Fund Revenues. To the extent that seems operationally feasible, and to the extent that the students themselves are directly involved in the expenditures of the money, it is the intent of the College to include students or their representatives in discussion and in the decision regarding the expenditure of these funds. Students are appointed to the Public Occasions Committee, which allocates a large part of the money for concerts, movies, special lectures, revenue for all college student programs of various kinds, such as convocations, art exhibits, student trips related to the total college programs, and events of similar nature.

Since the fall of 1966, the Executive Cabinet of the Student Association has made recommendations to the Chancellor for the expenditure of any money allotted directly or indirectly to an activity of the College directed and administered by students. Thus allocation of finances for Campus-wide organizations (the Honor Council, the Inter-Club Association, the Recreation Association, and the Student Association); the money for conferences and the Speakers Bureau; or any other all-college activity must first be approved by the Executive Cabinet of the Student Association or, in the case of publications, by the Board of Publications, before the finances become available.

One special delegation of responsibility is made directly by the Board to the students themselves, i.e., the implementation of the Honor Code as set forth by the Honor Council of the College. Neither the President of the University nor the Chancellor of the College has any authority to intervene in matters relating to the Honor Code and the action of the Honor Council.

The program of the College, especially the work and responsibilities

of the faculty and the Deans and other administrative officials, is expedited by the work of the standing committees of the faculty. The members of each committee are appointed by the Chancellor, on the recommendation of the Faculty Committee on Organization and Procedures. Student members of those faculty committees on which students also serve are appointed by the Chancellor upon the recommendation of the Chairman of the Student Association.

Academic Status

Mary Washington College is fully accredited by the Southern Association of Colleges and Secondary Schools. It is a member of the American Council on Education, the Association of American Colleges, the Association of State Colleges and Universities, the Association of Virginia Colleges, the College Entrance Examination Board, the National Association of Schools of Music, the National Commission on Accrediting, the Southern Association of Colleges for Women, The Southern University Conference and the University Center in Virginia.

Graduates are eligible for membership in the American Association of University Women (AAUW) since Mary Washington is a corporate member of that national organization which is affiliated with the International Federation of University Women.

There are also local chapters of Phi Beta Kappa, the nation's oldest and most prestigious honorary organization, and Mortar Board, the national honorary organization for senior women, at Mary Washington College. Other national honorary groups with chapters at the College include: Alpha Phi Sigma (scholastic), Alpha Psi Omega (dramatic arts), Chi Beta Psi (science), Eta Sigma Phi (classics), Mu Phi Epsilon (music), Omicron Delta Epsilon (economics), Phi Sigma Iota (Romance Languages), Pi Gamma Mu (social sciences), and Phi Chi (psychology).

Administrative Offices

The administrative offices of the College, with the exception of the Dean of Students and the Librarian, are located in George Washington Hall. These include the offices of the Chancellor, the Assistant Chancellor, the Academic Deans, the Registrar and Director of Financial Aid, the Comptroller, the Director of Admissions, the Director of Information Services, and the Director of the Summer Programs. The administrative officials are always available to the student who wishes to discuss personal or academic matters.

THE CHANCELLOR

The President of the University (Edgar F. Shannon, Jr.) is the chief executive of the entire University; the chief executive officer of Mary Washington College is the Chancellor (Grellet Simpson), who is elected by the Board of Visitors of the University of Virginia. The financial and academic programs of the College are under the supervision of the Board, and interim reports of activities, as well as necessary requests for authority for policy and planning, are presented to the Board by the Chancellor of the College, in conjunction with the President of the University.

The administrative officials, the faculty, and the Student Association officers are responsible to the Chancellor for establishing policies of Mary Washington College.

THE ASSISTANT CHANCELLOR

The Assistant Chancellor (Michael Houston) coordinates all administrative functions of the College and is directly concerned with public and press relations, personnel matters, alumnae affairs, campus security, and student services. In the absence of the Chancellor, the Assistant Chancellor acts in his behalf in consultation with the appropriate officials of the College and the Student Association.

THE DEAN OF THE COLLEGE

The Dean of the College (James H. Croushore) is concerned primarily with policies affecting the academic program of the College and of the student. The Dean is directly responsible for such matters as faculty recruitment, interdisciplinary programs, the instructional budget, academic awards and honors, and suspension and probation regulations.

The Assistant Dean for Academic Counseling (Nancy H. Mitchell) is concerned chiefly with the advisory program of the College; the Assistant Dean for Instruction (Lawrence A. Wishner) is concerned chiefly with the instructional program of the College.

Students seeking exceptions to academic regulations should consult

the Dean; those seeking to add or drop a course or advice on courses should consult the Office of the Assistant Dean for Academic Counseling those seeking credibly by examination, advice on special majors, or those with suggestions for academic innovations and improvements such as audiø visual material should consult the Assistant Dean for Instruction.

Students wishing changes in examination schedules, leaves of absence, advice on probation or suspension rules may consult either the Dean or the Assistant Dean for Academic Counseling.

THE DEAN OF STUDENTS

The Dean of Students (Miss Mildred A. Droste), deals administratively in the broadly social area of student residential life, student conduct, and student government. In general, students are directed to the Dead of Students for student government matters, personal counseling, and assistance in serious problems of residential halls, guidance in room selection, and personnel recommendations.

Students should consult with this office in cases of withdrawal from college, in cases involving serious misconduct, and in any change in status (marital, residential, day student, etc.).

Residence Complex Directors, Residence Hall Directors, Senior Assistants, and Administrative Aides are concerned with the residential life of the students. Their responsibilities are to interpret policies, and to direct and oversee the residence halls. They are responsible to the Dean of Students.

STUDENT SERVICES

The Office of Student Services in Ann Carter Lee Hall supervises student services and extracurricular activities both on and off the campus. This office is responsible for calendar bookings, requisitions for the use of college facilities, sales and services of student organizations, use of the College bus, or for representing the College officially in any off-campus capacity. All student automobiles must be registered with this office. Loss or misuse of Student Identification Cards must be reported to this office.

THE REGISTRAR AND DIRECTOR OF FINANCIAL AID

The Registrar and Director of Financial Aid (Mrs. Jane N. Saladin) is responsible for registration and for the recording and maintenance of all academic records. As Director of Financial Aid she receives and processes all student requests for financial assistance.

THE DIRECTOR OF ADMISSIONS

The Director of Admissions (A.R. Merchant) is responsible for the

processing of all admission and readmission applications and for informing the applicants of the action taken by the Faculty Committee on Admissions. It is also a responsibility of this office to provide prospective students with appropriate information about the College.

THE COMPTROLLER

The Comptroller (Edward V. Allison, Jr.) supervises all financial matters of the College, including the preparation of annual and biennial budgets, purchasing and disbursing, payroll, student accounts, and the student bank. In addition, he is responsible for the overall maintenance of the physical plant.

THE DIRECTOR OF SUMMER PROGRAMS

It is the responsibility of the Director of Summer Programs (Mrs. Laura V. Sumner) to plan, coordinate, and direct the Summer Session.

THE DIRECTOR OF INFORMATION SERVICES

The Director of Information Services (Thomas P. Mann) publicizes events and activities occurring on the campus and provides information on individual students to hometown newspapers. This officer is also responsible for most College publications.

THE LIBRARIAN

The Librarian is responsible for obtaining, preserving, and making accessible to the College community all literary materials needed for study and research. He cooperates with the Deans and the Comptroller in assuring that the Library provides adequate support to the academic programs of the College. He also serves as Secretary of the Faculty.



ACADEMIC AFFAIRS

Academic Affairs

A College career is a focal point in the continuous process of education which helps to develop in a person the sense of intellectual and social responsibility. Success at Mary Washington results from a concentration on the academic program.

The information contained in this section is condensed from the College Catalogue. Students should consult the Catalogue for a complete and comprehensive statement of academic policies.

Counseling and Guidance

The College attempts to provide adequate guidance and counseling without taking from the student the responsibility for making decisions. A Faculty Committee on Academic Counseling and Guidance helps to establish policies in this area.

ACADEMIC COUNSELING AND GUIDANCE

Advising of freshmen and sophomores is provided by the Office of the Assistant Dean for Academic Counseling. Faculty members who serve as staff of the office help students to plan a program of studies and are available for regular consultation throughout the year. Advising the upperclass students is provided by the chairman of the major department or someone designated by him at the time permission to major is received.

Students are also invited to seek advice from the various deans and members of the faculty. Although no sharp distinction is made, students usually confer with those in the Office of the Dean of Students on matters concerning personal and social life and with those in the Office of the Assistant Dean for Academic Counseling for academic matters.

COUNSELING CENTER

For special problems the College offers to its students psychological services on a full-time basis. Testing is available for the assessment of aptitude, interest, and personality patterns as they relate to academic and career-oriented questions and plans. The Counseling Center also receives students (for the most part self-referred) who present problems in personal, emotional and social adjustment. The facilities of the Counseling Center are provided by the College on a non-fee basis and with complete assurance of confidentiality.

Academic Regulations

CLASSIFICATION OF STUDENTS

Freshmen—Students with fewer than 28 semester hours of credit.

Sophomores—Students with from 28 to 57 semester hours of credit.

Juniors—Students with from 58 to 89 semester hours of credit.

Seniors—Students with as many as 90 semester hours of credit.

Specials—Students enrolled at the College who are not considered degree candidates.

STUDENT LOAD

A student's class schedule should be planned carefully each semester in consultation with a faculty adviser, taking care both to ensure normal progress toward graduation and to avoid too heavy an academic load. The faculty adviser must approve the student's schedule before he completes his registration.

In the first year of college, a student should register for not less than fourteen or more than seventeen credit hours a semester. After the first year a student should ordinarily carry from fifteen to eighteen credit hours a semester.

No student living in a College residence hall during the regular session may carry less than twelve semester hours without permission from the Dean of Students.

EXCESS HOURS

Only in exceptional circumstances will a student be allowed to carry excess hours (more than seventeen hours the first year, more than eighteen hours after the first year). Permission to carry excess hours must be obtained from the Dean of the College.

CHANGE OF SCHEDULE OF COURSES

A student's schedule of classes must be approved each semester by a faculty adviser. After registration a schedule may not be changed without permission from the adviser.

During the first two weeks of classes the student will present written permission from an adviser to drop or add a course in the Office of the Registrar. Changes to or from Pass/Fail will be signed by the Dean or Assistant Dean for Academic Counseling and handled by that office. Only during the first two weeks of classes may courses be added or changes made to or from Pass/Fail.

A student may drop a course during the third and fourth weeks of classes in the Office of the Dean with permission from both an adviser and the Dean. If a course is dropped after the fourth week of classes a grade of "F" will be recorded unless the instructor certifies that the student was passing at the time of withdrawal. An automatic grade of "F" will be given to any student who drops a course during the final three weeks of classes, or who drops out of a course without permission.

No credit is allowed for a course in which the student is not officially registered and which is not listed on the class schedule filed with the Registrar.

CLASS ATTENDANCE

In the educational philosophy of the College, the work of the classroom is an essential part of educational development. Therefore, the College encourages and expects regular class attendance, though it does not impose any set rules. An instructor may require a student whose ab-

sences are excessive to withdraw from his course. No less than twenty-five percent of the total number of class meetings may be considered excessive. The instructor must announce in the first week of the semester whether he will enforce the excessive cut rule. Each student is responsible and accountable for all tests and all material covered in courses whether he was present in class or not.

Absences from class immediately preceding or following a holiday are especially discouraged. Students should consult the college calendar in making plane and train reservations. Students are not permitted to shift classes or examinations to expedite leaving the College for the weekend, holidays, or any other purpose.

Medical excuses for both residential and day students must be submitted to the College Infirmary, which will make a report to the Registrar's Office for transmission to each instructor.

Students whose class attendance is unnecessarily irregular may be requested to withdraw from the College.

GRADING

A student's class performance determines the final grade in any course. Class performance is based on the quality of a student's work as indicated by recitation grades, written tests, examinations, laboratory work or term papers.

Scholarship standing is indicated as follows:

"A" is given for work of unusual excellence.

"B" is given for work distinctly above average.

"C" denotes work of average or medium quality.

"D" is the lowest passing mark and represents work of below average quality.

"E" denotes unsatisfactory work in which a condition has been incurred. When the condition is removed, a grade of "D" is recorded. Conditions not made up by the end of the following semester automatically become "F."

"Inc." Incomplete. Incomplete work not made up by the end of the following semester automatically becomes "F."

"F" denotes failure and requires that the subject be taken again and passed before credit can be allowed.

"P" Pass. This indicates that the course requirement has been successfully met.

"S" Satisfactory. This indicates that the course requirement has been successfully met.

"U" Unsatisfactory. This means that the requirement has not been successfully met and an additional course must be taken before credit can be allowed.

Credits earned with a grade of "P" or "S" count towards graduation but carry no quality points.

Pass/Fail—With approval of an adviser, a student may take one such course each semester for elective credit only. The student must register as a Pass/Fail student by the end of the initial two-week drop/add period. After that time no change in status is permitted. Because Pass/Fail credits carry no quality points, they neither raise nor lower a student's grade point average. The credits earned count toward graduation, however, and a "P" or "F" is recorded on the student's transcript.

CREDIT BY EXAMINATION

A student may make written application to a department chairman for examination in an appropriate course (not an independent study or seminar course), for which he has neither been enrolled nor in attendance. If the chairman approves, he may take the examination. If he passes, he will receive the allotted number of credits with a grade of "P" which will neither raise nor lower his grade-point average. If he fails the examination, he will receive a grade of "Incomplete" which will become an "F" unless he attends and passes the course or another equivalent examination, by the end of the semester immediately following. A student may register for the course either for regular credit or on a Pass/Fail basis.

The credit hours will be regarded as part of the student's academic load and if he is a part-time student, he will pay the regular charges per credit hour.

SCHOLARSHIP QUALITY POINTS

A candidate for a degree must have earned at least twice as many quality points as semester hours attempted at Mary Washington College before being permitted to graduate. This means that the student has earned the minimum 2.0 or "C" overall grade-point average required for graduation. Courses taken in the major subject in fulfillment of the major program requirements must also average at least 2.0 or "C".

The following Quality Point system enables students to keep constant check on their standing and to know at all times whether they are maintaining the overall "C" average required by the College.

For each semester hour earned with a grade of "A" four quality points are allowed.

For each semester hour earned with a grade of "B" three quality points are allowed.

For each semester hour earned with a grade of "C" two quality points are allowed.

For each semester hour earned with a grade of "D" one quality point is allowed.

For each semester hour earned with a grade of "P" no quality point is allowed or required.

For each semester hour earned with a grade of "S" no quality point is allowed or required.

In each case the number of semester hours credit in each course is multiplied by the number of quality points assigned to the grade earned in that course. For example, "A" in a course for which three semester hours credit is allowed entitles the student to twelve quality points. In this same course a grade of "B" would entitle the student to nine quality points, "C" to six quality points, and "D" to three quality points. No quality points are earned for grades of "F," "P," "S," or "Incomplete."

A permanent record of quality points earned as well as semester hours attempted and earned is kept in the Registrar's Office. This information is available to students and parents at all times.

Reports, Deficiencies and Failures

Regular reports are mailed to students and parents at the end of each semester. In addition to the semester grades, notice is given of cumulative totals in the number of hours attempted, hours passed, and quality points earned.

Students and parents are also notified of unsatisfactory or deficient work in the middle of each semester.

Students with academic deficiencies are urged to make every effort to remove them before the end of the semester, since in order to graduate, they must maintain at least a 2.0 or "C" average in all credit hours attempted, as well as in courses taken in the major subject to satisfy the major program requirements.

The Dean of the College and the Assistant Dean for Academic Counseling are ready at all times to confer with students or parents regarding academic problems.

REPEATING A COURSE

Courses may be repeated only with prior written permission from the academic Dean.

If a student in attendance repeats and passes a course he has previously failed at the College, his record will be credited with the hours passed and the quality points earned. He will not be charged with additional hours attempted.

If a student repeats for quality points a course already passed, he will not be charged with additional hours attempted or passed. The quality points earned on the second grade for the course will be substituted for the quality points originally earned in the course.

ACADEMIC PROBATION AND SUSPENSION

Probation

In general, a student is placed on academic probation if he is not

making satisfactory progress toward graduation.

1. In terms of credit hours a student will be placed on academic probation if

a. in any semester, including the first, he fails more than four semester hours work;

b. in any semester he receives grades of D, E, or F on more than 7 semester hours of work, regardless of the total number of hours or quality points;

c. at the end of the freshman year he has fewer than 28 semester hours;

d. at the end of the third semester he has fewer than 43 semester hours;

e. at the end of the sophomore year he has fewer than 58 semester hours;

f. at the end of the fifth semester he has fewer than 73 semester hours;

g. at the end of the junior year he has fewer than 90 semester hours.

2. In terms of quality points a student will be placed on probation if

a. at any time during the first five semesters he falls more than 11 quality points below twice the number of hours attempted;

b. at the end of the sixth or seventh semester he does not have twice as many quality points as hours attempted.

Suspension

A student will be suspended if

1. at any time after the end of the first semester he falls more than 6 credit hours below the minimum standards set forth in section 1 under Probation;

2. he falls more than 19 quality points below twice the number of hours attempted;

3. at the end of the sixth or seventh semester he falls more than 9 quality points below twice the number of hours attempted;

4. he incurs probation for a third time. (For reinstatement after suspension, see the Catalogue, p. 25.)

As previously noted, a student may be placed on probation or suspended for either a semester hour or quality point deficiency. Under usual circumstances a student will not be granted probationary status for more than two semesters. A student who is suspended for the first time may be readmitted on probation by earning in the summer school of this College at least eight semester hours and sixteen quality points. A student seeking such reinstatement must do so ordinarily in the summer session immediately following the academic suspension.

REEXAMINATIONS

Only seniors are eligible for reexamination. This privilege is limited to one reexamination in a course taken during the senior year. In addition, the student must have been passing the course at the time the first examination was taken.

Recognition of Academic Achievement

THE DEAN'S LIST

A student carrying at least 12 hours of work on which quality points may be computed and who attains a grade-point average of 3.50 or better for any semester is placed on the Dean's List of Honor Students. Only quality points earned in courses taken for the first time may be counted for academic honors.

INTERMEDIATE HONORS

A junior at Mary Washington College who has achieved a 3.75 grade-point average in the freshman and sophomore years is awarded Intermediate Honors at the Chancellor's Convocation held during the first week of the session. To be eligible for Intermediate Honors, a student must have completed at least 58 credit hours, of which at least 44 must be work on which quality points may be computed.

FINAL HONORS

A student who attains a 3.75 grade-point average in the junior and senior years is awarded Final Honors at the graduating exercises held at the end of the session. To be eligible for Final House, a student must have completed at least 58 credit hours during the last four semesters. At least 44 hours must be work on which quality points may be computed.

ACADEMIC DISTINCTION

General academic attainment of graduating seniors will be recognized through the awards of Distinction, High Distinction, and Highest Distinction, based solely on the student's academic average at Mary Washington College. The level of attainment for each award shall be as follows: Distinction: 3.25; High Distinction: 3.50; Highest Distinction: 3.75. A student may receive both Honors in the department and one of the Distinction awards.

To be graduated with Distinction, High Distinction or Highest Distinction, a student must have earned at least 94 hours on which quality points may be computed.

Requirements For Graduation

1. A candidate for a degree must complete a recognized major and earn 120 semester hours (in addition to two credits in physical education) and a minimum of 240 quality points. That is, the number of quality points must be at least twice the number of semester hours attempted to earn the minimum 2.0 overall grade-point average required for graduation. Only credits earned at Mary Washington College are used in computing a student's grade-point average. Credit for courses taken elsewhere may be counted toward graduation but neither raises nor lowers academic standing at the College.

2. The number of quality points earned in courses taken to satisfy the requirements of the major program must also equal the required minimum overall 2.0 grade-point average.

3. A student failing to have the necessary number of scholarship quality points by the time degree requirements are completed may take additional courses to make up the required number of quality points. All such courses, however, must first be approved by the Dean.

4. A transfer student must also earn at least twice as many quality points as credit hours attempted in all work completed at Mary Washington.

5. Responsibility for meeting the College and major department requirements for a degree rests with the student.

6. An application for a degree must be filed in the Registrar's Office by the end of the second semester of the junior year.

7. A total of at least 60 semester hours of credit from Mary Washington is required for a degree, and, except in the case of cooperative programs, the last semester of a student's work must also be done in residence at the College. At least eighteen semester hours in the major subject must be completed here.

8. Correspondence courses are not accepted for transfer credit. Extension classes may be taken for credit only by permission of the Dean and the chairman of the department concerned. Under no circumstances may more than thirty hours of extension credit be counted toward a degree.

9. Each student must take one year of physical education. Up to three additional years of physical education will be credited to the degree, on the basis of one course and one credit per semester.



STUDENT AFFAIRS

The Honor System

Honor is an integral part of student life at Mary Washington. In accepting membership in the College community, each student also accepts The Honor System as a way of life.

LETTER FROM THE HONOR COUNCIL PRESIDENT

Dear Fellow Students:

Through a mutual belief in the Honor System at Mary Washington, the student body will be able to foster a spirit of common trust in one another. The purpose of the System is to allow certain social and academic freedoms which encourage intellectual growth and maturity. Hopefully, we acquire a better understanding of ourselves. The relationship between student and professor continues in the spirit of the Honor System with the relatively free classroom sessions and testing.

Responsibility for the success of the System is entirely in the hands of the students. It is your System. Each student's sense of honor is the abstract foundation for the Honor System. It is based on collective and yet individual beliefs and not necessarily tradition. It must reflect the needs of the students and be flexible enough to change with changing needs. Both the freedom and responsibility are yours.

Mutual belief in an Honor System is the way of life at Mary Washington. The freedoms gained by the System help each of us to develop to our fullest capacity. We look at the present and the future with new emphasis on understanding our own being.

Sincerely yours,

A handwritten signature in cursive script that reads "Beth Conrad". The signature is written in dark ink and is positioned above the printed name.

Beth Conrad
Honor Council President
1971-1972

HONOR COUNCIL

President	Mary Elizabeth Conrad
Senior Representatives	to be elected
Junior Representatives	Barbara J. Barnes Nancy J. Barbour
Sophomore Representatives	to be elected
Freshman Representatives	to be elected
Faculty Advisers	Mr. William B. Crawley, Jr. Mrs. Cornelia D. Oliver

HONOR CODE

Registration as a student in the College is not complete until the Honor Pledge card has been signed. No grades or credits will be released unless this Pledge is on file.

HONOR PLEDGE

I, as a student and citizen of Mary Washington College, do hereby resolve to uphold the honor of the College by refraining from giving or receiving academic material in a manner not authorized by the instructor; from the illegal appropriation of the property of others; and from the deliberate falsification of facts. I shall do all in my power at all times to create a spirit of honesty and honor for its own sake both by upholding the Honor System myself and by helping others to do so. I understand the Honor System and realize that a plea of ignorance will not be accepted by the Honor Council.

Honor Constitution

Preamble:

The Honor System is the mature and deeply cherished moral code of personal integrity at Mary Washington College. It belongs to the students, who derive their authority and responsibility from the Board of Visitors of the University of Virginia. Because students are responsible for deciding when a breach of honor has been committed, the enforcement of the Honor System is in their hands.

Each student as a member of the student body at Mary Washington has the responsibility, not only for familiarizing himself with the provisions of the Honor Code upon which the student body has agreed, but also for developing within himself the highest and strongest personal honor code possible. Each student must realize that by accepting admission to Mary Washington, he has acknowledged his commitment to the provisions of the Honor Code. When he signs the Honor Pledge card, he is committing himself to support the Honor System. He is stating that he understands it and realizes that a plea of ignorance is not acceptable. Matriculation as a student in the College is not complete until the Honor Pledge Card has been signed. No grades or credits will be released unless the Pledge is on file.

Article I: Organization of the Honor Council

Section 1. The Honor Council is only a judicial body designed for trial purposes of specific cases brought to it by a student regarding possible violation of the Honor Code. It has no responsibility for discovering guilt before an accusation has been made. The Honor Council shall consist of a President and eight class representatives. The President shall be elected by the student body by secret ballot on the basis of a simple majority of the votes cast. The eight Honor Council Representatives, two elected respectively from each of the four classes by a simple majority of the votes cast, will comprise the voting members of the Honor Council. The Honor Council President is not a voting member, and during a trial, he shall serve only in the capacity of chairman.

Section 2. The Honor Council President must be in good academic and social standing. His term of office will begin in the spring of the year in which he was elected, continuing until his successor is duly installed or until he is re-installed in the event that he is reelected. The duties of the Honor Council President are as follows:

- A. To counsel privately all students as the need may arise;
- B. To call and act as chairman of the Honor Council as a non-voting member during a trial;
- C. To call and preside over all meetings of the Honor Council as a voting member;
- D. To be the official spokesman for the student body on matters concerning the Mary Washington College Honor System;
- E. To keep accurate records of Honor Pledge Cards;
- F. To properly counsel an accused party of his legal rights in the event of an Honor trial.

Section 3. An Honor Council Representative must be in good academic and social standing and be a rising member of his respective class. The Honor Council Representatives shall take office in the spring of the year in which they were elected, but will not assume their duties until the day after graduation that same year. If any Council member should resign or be unable to discharge his duties, his office shall be filled by an election in his respective class as soon as possible. Honor Council Representatives do hold the option to rerun for office. The duties of each Honor Council Representative are as follows:

- A. To promote an understanding of the Mary Washington Honor System;
- B. To serve during trials as a voting member of the Council;
- C. To interpret the Constitution as elected representatives of the student body;
- D. To return to school at his own expense during the school year for an Honor trial. If there is a need for him to return for an Honor trial during the summer or school holidays, he shall be reimbursed for travel expenses by the Honor Council;
- E. To participate in Leadership Conference and all orientation sessions in any capacity needed;
- F. To assist any clerical work required of the Honor Council.

Section 4. One Honor Council Representative will be elected by the Council to assume the responsibility of the First Vice-President. He may preside over all meetings of the Honor Council in the absence of the Honor Council President, as well as assume all other duties of the President which may be required with the exception of the chairmanship of an Honor trial. In the absence of the elected President in the latter event, a trial must be either postponed until the Honor Council President can preside, or if the trial must proceed and the President will be unable to carry out his duties for an extended period of time, then he must resign. A new election for an Honor Council President shall be arranged by the First Vice-President in cooperation with the Student Association Elections Committee. The First Vice-President shall also be responsible for accurate records of expenditures of the Honor Council budget funds.

Section 5. The Honor Contact within each residence hall shall be elected in the spring in conjunction with dormitory Presidents. They shall assume their duties the following September. In freshmen residence halls the Honor Contacts shall be elected along with other dormitory officials. The responsibilities of the Honor Contact are:

A. To attend training sessions after being elected; the training session is to be given by the Honor Council;

B. To accumulate all facts immediately about any possible honor violation occurring in the dormitory and to refer this information to the Honor Council President;

C. To encourage hall residents to report any incidences of lost or stolen objects immediately;

D. To keep a record of items lost or reported stolen.

Section 6. At the desire of the Honor Council, two faculty advisers are asked by the Council for each year to act in an advisory capacity only. At least one adviser is present at a trial, but he has no vote, exercising only his advisory powers.

Article II: Provisions of the Honor System

Section 1. The Provisions of the Honor System are as follows: The Honor System requires that a student govern his own conduct in an honorable way at all times in his dealings with a member of the academic community. The violations of the Honor System are lying, stealing, or cheating.

A. Lying—A deliberate and official misrepresentation of the truth while on their word of honor.

B. Cheating—An intentional distortion of representing someone else's work as being one's own or reproducing one's own work without authorization to do so.

1. Copying—involves the use of a) one's own material b) another's material c) crib notes d) textbook e) class notes during an examination without authorization to do so. Note: Crib notes refer to notes brought into class for illicit use during an examination.

2. Collaboration—working with another person or persons in the execution of a test, report, paper, or laboratory work (unless authorized to do so). Except where joint effort is permitted or special regulations are made by the instructor, all work for which credit is sought must be performed by the individual student.

3. Plagiarism—consists of copying or imitating the language, ideas and thoughts of another author and presenting this material as one's original work.

a. Common knowledge—consists of facts or opinions commonly known to authorities in a particular field of study. (Rule of thumb: facts or opinions which can be found in four or more existing sources are generally considered common knowledge; opinions or general facts which are common to at least four sources used for a paper do not usually require footnotes unless directly quoted.)

b. Paraphrasing—consists of complete rewording, using one's own language and one's own sentence structure. Any paraphrased facts or ideas that are not common knowledge must also be footnoted.

c. Quoted matter—When the writer borrows what belongs to another he must indicate the source by internal reference or footnote. The writer must enclose another's words, phrases or ideas in direct quotations. All direct quotations of more than three consecutive, significant words (this is only a rule of thumb) should be indicated by quotation marks. All direct quotations of more than five lines should be indented. It is the student's responsibility to use Seeber's **A Style Manual For Students** as a guide for making footnotes and bibliography unless otherwise instructed by the professor.

IT IS THE STUDENT'S RESPONSIBILITY TO FIND OUT ALL THE REQUIREMENTS OF ANY COURSE FROM THE PROFESSOR. IF A STUDENT IS IN DOUBT CONCERNING PARAPHRASING AND COMMON KNOWLEDGE, HE SHOULD CONSULT THE PROFESSOR FOR INSTRUCTIONS.

4. Divulging information—revealing or disclosing information known from a previous test to someone who has yet to take the same examination.

Note: In assignments, the Honor Code is operable.

a. It is the obligation of the professor to explain the conditions under which the work assigned is to be completed, and

b. It is the obligation of the student to understand and accept these conditions.

A student must write out and sign her name to the following pledge on quizzes, examinations, and other important written work: "I hereby declare upon my word of honor that I have neither given or received help on this work." This pledge means that the work which the student hands in to his professor is his own, which he himself has done in accordance with the requirements of the course as presented by the professor.

C. Stealing—taking possession of another person's property without paying for it or being given permission to appropriate it.

1. Forgery—Falsely and fraudulently making or altering a writing or instrument which if genuine would be of some legal effect upon the rights of others.

a. Falsification and misuse of the Student Identification Card. **Falsification** consists of intentionally writing false information on the Identification Card. **Misuse** involves the use of another student's Identification Card.

b. Duplication is fraudulently making or having made an official College key without authorization to do so (e. g. building, dormitory, room, closet, bathroom, files, etc.)

Section 2. If a student has reason to believe that a violation of the Honor Code has been committed, he should feel obligated to investigate the matter, and if he finds evidence of guilt, he shall personally confront the suspected student, bearing in mind that any person is innocent until proven guilty.

Section 3. As elected representatives of the student body, the Honor Council upon hearing all evidence pertaining to a case, shall a) weigh the evidence b) vote upon a verdict of innocence or guilt c) and in the case of guilt, then determine a penalty to be imposed. The Council will weigh the evidence and impose a penalty not only in regard to the best interests of the accused, but also with regard to its responsibility to the academic community.

Whenever a violation of the Honor Code is proved, the Honor Council will decide upon one of the following:

A. Waive dismissal

B. Dismiss the student for a semester or a definite length of time. After such time, he must reapply to the College through the Admissions Office.

C. Absolute dismissal

The Honor Council will not take into consideration a previous offense in determining innocence or guilt in a trial. However, the Honor Council may take into consideration a previous verdict of guilty in determining the penalty to be imposed in this trial. There will be a public statement at the end of each semester (in the case of guilt) regarding the type of case and the penalty imposed.

Each case will be considered individually. The Honor Council, in order to retain some flexibility, will impose one of the above penalties according to the circumstances surrounding individual cases. Decisions are within the judgement of each Council and are not binding on any future Council or case.

Article III: Procedures

Section 1. Investigation

A. The basic principle governing the Honor System is that any person is

innocent until proven guilty. It is important that every student exercise the greatest care to keep himself free from the suspicion of a violation of the Honor Code. A student who places himself in suspicious circumstances is endangering both himself and the Honor System. Any student at any time should feel obligated to investigate a possible violation of the Honor Code. A student shall, with the assistance of such persons as he may have reason to call upon, investigate the matter as secretly and speedily as possible.

B. If, after the investigation, the student or students are satisfied that the suspected student is not guilty of dishonorable conduct, there shall be no further proceedings, and nothing connected with the case will be made public. If, however, the student believes the suspected person guilty of a violation of the Honor Code, he shall approach that person with a request for an explanation of his conduct. If the former party is satisfied by the latter's explanation, there shall be no further proceedings. If, however, after hearing the explanation of the one under suspicion, or if he should refuse to make an explanation and the investigators are convinced of his guilt, they should formally accuse him of the offense.

C. The accuser and the accused must notify the Honor Council President of the nature of the offense. At this time the accused party should be advised of his rights within the Mary Washington College Honor System:

1. No more than one week can pass between initial confrontation and formal accusation of the accused. If more than one week passes, the case will not be tried.

2. The accuser must give written notice of accusation to the accused at least 12 hours before the trial takes place.

3. At the request of the accused, he may seek someone to advise and act as a defense counsel. The person can be present during the testimony of the trial but cannot directly represent the accused who must himself answer all questions directed to him. The accused may ask anyone whom he desires to speak in his behalf. The Honor Council, however, can not take character into consideration during the trial.

4. The accused may request an open trial.

- a. As many people as can safely sit in the area in which the trial is to be held, may attend the trial upon the request of the accused.

- b. Those persons present during the trial are to keep the facts of the case secret for the benefit of the parties involved directly. No notes may be taken during the trial and no information relating to the case may be given or printed unless requested by the accused, regardless of whether the verdict is innocent or guilty. Names of the accusers shall be deleted at the request of the accusers.

5. The accused and the accuser should be present when all testimony is given.

6. The accused may question the accusers and any witnesses after their testimony has been given.

7. If the verdict is guilty, the accused may request a copy of the transcript of the trial. If the verdict is innocent, all notes and the transcript of the trial shall be destroyed immediately.

The accused, desiring a trial, shall ask the Honor Council President to have the Council convene to try the case. The trial shall take place not less than 3 days nor more than 15 days after the formal decision to have a trial. The accused may waive the 3 day restriction if he should desire an earlier trial.

D: If the accused does not desire a trial and withdraws from the College immediately, he is admitting his guilt, and his status under such circumstances is the same as though he had been found guilty and dismissed by the Honor Council. A student may not drop a charge upon the agreement of the accused to depart from the College. When the accused desires to leave Mary Washington without a trial, both the accused and accuser must contact and notify the Honor Council President of such action. Following notification, the

Honor Council shall take action to record the facts in the same manner as if the case had been tried before them. Whenever the accused must leave the College either before or after a trial, his parents are officially notified of his dismissal through the Dean of Student's office and in the presence of the Honor Council President.

Section 2. Trial

A. The Honor Council shall consist of a President and eight voting members, two elected respectively from each of the four classes. A quorum which consists of 5 elected members of the Honor Council is necessary before a trial can convene, excluding the President. In the event that a quorum can not be established, the Honor Council President, with the consent of the accused, may either appoint the necessary number for a quorum or have the trial postponed until a quorum exists.

B. If a Council member feels that he can not hear the case objectively or if the Council feels that a member cannot judge without bias, then so said Representative will disqualify himself or be disqualified by the Council from the trial by a 2/3 vote of the presiding members.

C. A trial is called to order by the Honor Council President. Initially the accused and the accuser are seated, as are all witnesses and other participants and observers of the trial. All present in the proceedings are introduced to the members of the Council and vice versa. The President then requests that the accuser relate to the Council the events leading up to the actual confrontation of the accused party. All witnesses associated with the accuser's testimony are then asked to testify. The Council may ask points of clarification following this testimony. The accused is then asked to relate the facts of his involvement in the case, and to present all witnesses associated with these facts. The Council again may ask questions of the accused and the latter witnesses for clarification. At this point the accused or any other participants in the trial proceedings (e.g. advisory counsel for the accused) may ask questions of the accuser or any witnesses present. Before the Council deliberates, the President calls for any further comments or questions from any person present. During the Council's deliberation, it may recall the accused, the accuser, and any witnesses to question further their testimony. At this time, they may add additional comments.

D. After a trial, the Council votes by secret ballot. There shall be no abstaining vote. If the decision is not unanimous, a verdict may be obtained when there is only one dissenting vote. Until such an agreement is reached, Council shall re examine the evidence of the case.

E. Minutes of the trial shall be kept by either an employed stenographer or tape recorder, or both. These minutes shall be in the custody of the Honor Council, and it shall be their duty to see that they are properly stored for safe keeping. In the case of an innocent verdict, the minutes of the trial shall be immediately destroyed. In the event of a guilty verdict, the minutes are typed and kept on file by the Honor Council President. The transcript of the trial shall only be open to inspection by any person who may satisfy the Honor Council of his legitimate interest in the case. No notes or memoranda shall be permitted to be made from the transcript. During the inspection of these minutes, there shall be present at least two Council members.

F. There shall be no appeal other than to the Honor Council itself. A case resulting in a verdict of guilty may be reopened only upon the offering of new evidence bearing directly upon the question of guilt or upon mistrial due to improper due process. Any person seeking to reopen a case shall appear before the Honor Council and state the nature of the evidence. The Council shall then consider whether the evidence is sufficiently relevant to warrant a retrial. If a case is reopened, it is to be entirely retried.

G. It shall be within the discretion of the Honor Council with regard to the accused party to give such publicity of the facts of a case resulting in guilt as shall be considered advisable.

Article IV: Ratification and Amendment

Section 1. This Constitution shall go into effect when approved by 2/3 of the Honor Council and a simple majority of votes cast by the student body.

Section 2. An amendment to this Constitution may be proposed by the Honor Council or upon petition of 10% of the student body to the Honor Council. An affirmative vote of 2/3 of the Honor Council and a simple majority of the votes cast by the student body shall ratify an amendment. The amendment shall become effective immediately. The Honor Council retains the power of veto over a student petitioned amendment, however, this veto may be overridden upon a petition of 10% of the student body followed by a simple majority of the votes cast by the student body. If passed, the amendment shall go into effect immediately.

The Student Association

The Student Association at Mary Washington is an important part of student life. Through the Association students have a means of voicing their opinions and determining some significant aspects of campus life.

SA PURPOSE

The purpose of the Student Association is to work for a better College community through the development and strengthening of individual responsibility, citizenship, and honor; to share with the faculty and the administration the obligation of respecting and promoting the traditions, standards, and objectives of the College; and to instill the convictions of self-government and democracy in every student.

The Student Association officers acknowledge to the students of Mary Washington College the following obligations: to actively represent student opinion; to respect the rights of the individual; to cultivate and uphold the academic and social atmosphere conducive to the fulfillment of the aims of the College; to promote communication, cooperation, and understanding among students, faculty, and administration; to stimulate awareness of national and international affairs and their importance to the individual; to promote environmental improvements necessary for the welfare of the students; and to affirm that the Student Association shall continue as a democratic body.

STUDENT ASSOCIATION OFFICERS

Executive Chairman	Martha Ann Welsh
Legislative Chairman	Debbie Lynn Mandelker
Judicial Chairman	Karen Jean Harwood
Senator-at-Large	Monita Washington Fontaine
Academic Affairs Chairman.....	Joy Ellen Praet
Social Affairs Chairman	Carol Jean Anderson
National Affairs Chairman.....	Jeanne Hart Rabe

SA Organization

EXECUTIVE

The executive power is vested in the SA Executive Chairman who is the official spokesman of the Student Association.

Executive Cabinet

The Executive Chairman and the cabinet represent the student body on all matters of joint concern between the administration of the College and the student body. The Executive Cabinet is the highest SA body on campus; among its members are the chairmen of the executive, legislative, and judicial branches of the Student Association.

Executive Cabinet

Executive Chairman	Martha Ann Welsh
Legislative Chairman	Debbie Lynn Mandelker
Judicial Chairman	Karen Jean Harwood
Senator-at-Large	Monita Washington Fontaine
Academic Affairs Chairman	Joy Ellen Praet
Social Affairs Chairman	Carol Jean Anderson
National Affairs Chairman.....	Jeanne Hart Rabe

Advisers:

Public Relations Director.....	Patric Link
Residential Council Representative.....	to be elected
Class Council Representative.....	Ellen Taylor

II LEGISLATIVE

The legislative branch of the Student Association is the Senate. Each residence hall has at least one Senator and those halls containing more than fifty students shall be represented by one Senator for each fifty students and one additional Senator when an increment of fifty is exceeded by thirty. The day students are represented by one Senator for every full time equivalent of fifty day students.

While a Senator's primary responsibility is in representing her (his) constituency, she (he) also participates actively in one or more of the Senate Committees to improve college life.

The Legislative Chairman presides over the Senate, and the Executive Chairman of SA is an ex-officio member. The Senate is organized into standing and temporary committees for the efficient performance of its duties. All legislative powers are vested in the Senate. A proposal which passes the Senate shall be presented to the Executive Chairman of the Student Association before it is referred to the appropriate body. The proposal may be approved by the Executive Chairman, or, if vetoed by the Executive Chairman, shall be returned to the Senate for debate. A two-thirds vote of the Senate shall override the veto.

Standing Committees of the Senate

Chairmen of various committees are appointed by the Legislative Chairman after taking office in the spring and retain their positions on the basis of a vote of confidence from committee members in the fall.

All Senate committee chairmen may speak in the Senate. Interested students who are not senators are encouraged to serve on the committees.

Academic Affairs Committee works with all members of the college community to improve the teaching and learning environment.

Committee for College Community actively works for the establishment of a sense of community within all areas of college life.

Elections Committee establishes election procedures for all campus elections and supervises residence hall and SA elections.

Finance Committee oversees the budget of the SA and is responsible for recommendations for the use of funds of the Student Association.

Legislative Revision Committee reviews, revises, and edits all rules concerning the SA as stated in the Constitution and the Student Handbook.

National, State, and Community Concerns Committee serves as coordinating agent between campus needs of individuals, clubs, and SA organizations, and national, state and community organizations.

Orientation Committee in conjunction with the Dean of Students, originates and executes the specific program of all activities which constitute the new student's introduction to the College.

Publicity Committee provides a service for any club or organization on campus through which their announcements may be circulated. Upon the completion of the outdoor bulletin boards, no posters will be allowed on trees, and the Senate Publicity Committee shall be invested with the authority to enforce this rule.

Social Affairs Committee is responsible for providing varied social activities for the members of the College community.

Student Welfare Committee is concerned with improving the quality of student life.

III. JUDICIAL

There are three levels in the Student Association judicial structure.

A. The Joint Council

The Joint Council, the highest judicial body at the College, is composed of three faculty members (to be appointed) and six students. The students are the members of the Campus Review Court. The campus judicial chairman convenes the Joint Council when a case has been brought to his or her attention, but is a nonvoting member.

The Joint Council hears and decides cases which might result in suspension or expulsion, and cases of extreme complexity. Generally any violation of major Student Association regulations will appear before Joint Council. A decision of the Joint Council shall be submitted to the Chancellor of the College in the form of a recommendation.

Joint Council Procedure:

1. Joint Council cases are referred to the campus Judicial Chairman by any of the following people:
 - a. any member of the College community aware that a serious violation has been committed.
 - b. the residence hall judicial committee.
 - c. the residence hall Judicial Chairman or the residence hall judicial assistants.
2. Except in the case of extenuating circumstances, an accusation must be made within approximately 72 hours of the offense.

3. The Campus Judicial Chairman contacts the Chancellor, faculty chairman, and SA Executive Chairman to inform them of a case. A time is then set at the earliest date for the hearing.
4. The Campus Judicial Chairman notifies the Dean of Students of the Joint Council case, and she is asked for any pertinent information concerning the student which should be considered in the decision of the council.
5. The Campus Judicial Chairman then contacts all members of the Joint Council and arranges to have absences excused for all students involved in the case.
6. The Campus Judicial Chairman notifies the accused verbally and in writing of the offense of which he or she is accused, and of time, the date, and the place of the Joint Council hearing. The accused is also informed of the right to have a public hearing. The accused is also informed of the right to have a public hearing and/or character witnesses. If a public hearing is desired, the accused must submit a list of no more than twenty-five people he or she wishes to be present the day before the hearing. All hearings will be assumed to be open unless the accused requests otherwise.
7. The Campus Judicial Chairman talks to the accused, the accuser, and the president of the residence hall in which the accused resides to learn the details of the case and informs them of the procedures of the hearing.
8. The residence hall Judicial Chairman or President accompanies and remains with the accused throughout the entire Joint Council hearing.
9. The accused has the right to non-paid defense counsel in an advisory capacity, but must speak for herself if called upon to do so.

Hearing

All procedures are subject to change according to the uniqueness of a case, but the procedures are generally as follows for a hearing:

1. The Joint Council members are informed of the circumstances of the case by the Campus Judicial Chairman.
2. The accused is escorted into the council room and introduced to the Council by the Campus Judicial Chairman.
3. The Campus Judicial Chairman informs the accused again of the charge made, and the defendant is informed that the honor system applies when testifying, and that character witnesses may testify if it is desired.
4. The accused is asked to tell the circumstances surrounding the case and any information relevant to the case.
5. The accused is then questioned extensively by the Joint Council. After testimony and questioning, the defendant

- remains in the council room to hear all further testimony.
6. The residence hall President or Judicial Chairman is escorted into the council room and introduced to the Joint Council by the Campus Judicial Chairman. He or she is then told to relate the circumstances of the case as he or she knows them. The Council then questions the President or Judicial Chairman concerning the case.
 7. Testimonies are then heard from any other witnesses which are involved in the case. All persons involved with the case are subject to the above procedures.
 8. All statements as well as all testimonies are considered in reaching a decision. All Joint Council members excluding the Campus Judicial Chairman adjourn for deliberation. For additional questioning, members will return to the hearing room. The faculty chairman directs the deliberation.
 9. A vote is taken for the decision (a majority vote is required for any action, but a unanimous vote is preferred to show the Council's support for the decision).
 10. After a decision has been reached, the faculty chairman recommends the decision by phone to the Chancellor for his approval (or to a deputy appointed by the Chancellor in his absence).
 11. The Council then returns to the hearing room and the Campus Judicial Chairman calls for a decision.
 12. The decision is then relayed to the accused by the faculty chairman.
 13. If the case results in either the suspension or expulsion of the accused, the Campus Judicial Chairman immediately escorts the student to the Office of the Dean of Students. The Dean of Students places a call to the parents of the student at the request of the Chairman of Joint Council. The call is made in the presence of the student and the Campus Judicial Chairman.
 14. After the hearing, a letter is written to the Chancellor confirming the information conveyed to him by the previously mentioned phone call. The original and one copy of the letter are sent immediately to the Chancellor. A second copy is filed in the Joint Council file. (Student Association letterhead for all correspondence.)
 15. A letter to the student's parents is also drawn up. The secretary of the Joint Council then types the letter and mails it to the parents. Copies of this letter are sent to:
 - a. the student
 - b. the Dean of Students
 - c. the Joint Council fileThe Joint Council file should contain a copy of the letter to the parents, and a brief summary of the case.
 16. A brief notice that a case has been heard and the results

of the case is posted in Ann Carter Lee Hall.

17. Decision of Joint Council are appealed to the Chancellor and may not be returned to Joint Council except in the case of new evidence or questions of procedure. The Chancellor has the right to refuse an appeal.
18. An appeal for reconsideration of a decision by Joint Council is made by letter to the Campus Judicial Chairman. This appeal is made upon presentation of new evidence.

B. The Campus Review Court

The Campus Review Court, which functions as an appellate body, shall be composed of the Campus Judicial Chairman, chairman of the Review Court, and five elected student members, one of whom shall be a sophomore, two juniors, and two seniors. The Campus Review Court shall conduct a plenary hearing on all student appeals from the Residence Hall Judicial Committee.

In the fall, the Campus Review Court handles all residence hall judicial cases until the hall officers are elected. Procedure for the residence hall judicial hearings are followed, but it is recommended that the residence hall President accompany the offender to the hearing.

Judicial Chairman	Karen Jean Harwood
Senior Members	Laurel Edith Praet Kathleen Anne Sullivan
Junior Members	Mary Catherine Alexander Elaine Ann Mandaleris
Sophomore Member	Katherine Mary O'Connell
Judicial Assistants	Ann Welsh SA Executive Chairman Debbie Mandelker SA Legislative Chairman

Procedure for a hearing:

1. An offender who wishes to appeal a case from a residence hall Judicial Committee must do so in writing to the Campus Judicial Chairman.
2. Letters of appeal must be written and in the hands of the Campus Judicial Chairman a week after the Residence Hall Judicial hearing. This appeal should include briefly the circumstances of the case, the decision of the Residence Hall Judicial Committee, and the offender's reason and/or reasons for appeal.
3. The Campus Judicial Chairman contacts all the members of the Campus Review Court and the Dean of Students. The Chairman may contact the Residence Judicial Chairman for additional information. The Court will meet promptly after receiving the letter of appeal to consider the case in its entirety.

Hearing:

1. The Campus Judicial Chairman reads the letter of appeal to Campus Review Court and adds any relevant information.
2. The Residence Hall Judicial Chairman of the offender's residence hall escorts the offender to the Review Court hearing.
3. Refer to the procedure of the Residence Hall Judicial Committee.
4. **Reminder:** The decision of an appellate court is never harsher than that decision made by the Residence Hall Judicial Committee. The decision may be the same or less severe.
5. Should the Campus Judicial Chairman be involved in the hearing, the senior representative whose last name is first in alphabetical order will act as temporary chairman for the hearing.

C. The Residence Hall Judicial Committees

The Residence Hall Judicial Committee will be composed of the Residence Hall Judicial Chairman and two other members elected or appointed but preferably distinct from the Hall officers (possibly the same in Framar, Trench Hill, Marye, and Brent).

Day students shall have their own judicial committee subject to the same procedures as the Residence Hall Judicial Committee.

Residence Hall Judicial Committees shall hear those more serious cases referred to it by the Residence Hall Judicial Chairman. Except in the case of extenuating circumstances, an accusation must be made within approximately 72 hours of the offense. Generally violations of minor Student Regulations (breaking residence hall policies, breaking imposed campus penalties, etc.) will appear before Residence Hall Judicial Committee.

The Residence Hall Judicial Chairman shall administer punishments for hall infractions, investigate cases in the residence hall, and conduct the judicial hearings in the residence hall. This chairman will also accompany any resident of the hall to Review Court if the resident should decide to appeal the case to the higher judicial court.

Procedure for Residence Hall Judicial Committees for a closed hearing:

1. The Residence Hall Judicial Chairman briefly relates to the Residence Hall Judicial Committee the circumstances of the case and/or other facts relevant to the case.
2. The Residence Hall Judicial Chairman escorts the offender into the council room. The Chairman asks the offender to state his or her name to the committee.
3. The Chairman reminds the offender that he or she is on his or her honor to tell the truth and asks, "Are you aware that as always before fellow students, you are on your honor to tell the truth?" The Chairman also reminds the offender that he or she

does not have to testify, and that character witnesses may testify if it is so desired. The Council members introduce themselves.

4. The Chairman asks the offender to relate the circumstances surrounding the case to the committee.
5. After this statement, the Residence Hall Judicial Committee members question the offender.
6. At this time character witnesses are escorted to the council room to make their statements. All statements are considered by the Committee.
7. The offender may then cross-examine.
8. After testimony, the chairman asks the offender to wait in the waiting room until the committee members reach a decision concerning the case.
9. The committee then discusses the case and must reach a unanimous decision.
10. The Chairman brings the offender back into the council room and announces the committee's decision. The offender is asked if there are any questions concerning the decision, if not, the hearing ends. (It is better to give the offender the decision, then an explanation for the decision.)
11. The Residence Hall Judicial Committee must remind the offender of the right to appeal the decision to the Campus Review Court.

In The Case Of Open Hearings:

A person who appears before Residence Hall Judicial Committee, Campus Review Court, or Joint Council is entitled to an open hearing. A student is not forced to have an open hearing, but those individuals whom the accused wishes to attend will be allowed to do so upon his or her request. A list of the people to be admitted must be submitted to the Residence Hall Judicial Chairman or the Campus Judicial Chairman no later than one day before the hearing. In the Residence Hall this number will be limited to five. In the Student Association meeting room this number will be limited to twenty-five. The Campus Judicial Chairman retains the right to clear the room and is responsible for maintaining the order and dignity of the court. Witnesses will be asked to leave after their testimony if not on the list. The Council will adjourn for private deliberation. No further testimony will be permitted during deliberation.

IV RESIDENTIAL COUNCIL

The Residential Council is directly concerned with all matters pertinent to the residential life of the students. This Council works with the Office of the Dean of Students to coordinate the residential programs.

Each Residence Hall President is a member of the campus Residential Council. The Residential Council is responsible to the Chairman of the Student Association.

Residential Council

Chairman	To be elected
Secretary	To be elected
Ball	Deborah Scott
Betty Lewis	Karen Mayhew
Brent	Deborah Lawrence
Bushnell	To be elected
Custis	Barbara Kinne
Framar	To be elected
Jefferson	Janet Bade
Madison	Ilona Kardos
Marshall	Elizabeth Gore
Marye	Mary McCarter
Mason	Barbara Walker
Randolph	Barbara Barnes
Russell	Ellen Harwood
Virginia	Betsy Pabst
Westmoreland	Gay Bruce
Willard	Susanne McClenaghan

Freshman Counselors

Chairman	Susan Palmer
Betty Lewis	Susan Basil
	Nancy Bugas
	Stephanie Carr
	Mary Cinalli
	Anne Gray Jones

Marshall	Patricia Magee
	Theresa Rottman
	Natalie Sampson
	Linda Adkins
	Elaine Dobrusin

Virginia	Helen Anne Bryant
	Kathryn Buchanan
	Sallie Carter
	Edie Cobb
	Kathy Daley
	Irene Fitzpatrick
	Ellen Juul-Nielsen
	Helen Anne Russell
	Vivian Wilson

Willard	Laura Blevins Linda Bridgeford Janet Hedrick Nancy Land Judith Parker Sharon Perkins Debbie Reynolds Sharon Richmond Margaret Sheehy Marilyn Smith
Mason	Elin Adamson
Randolph	Susan Hunn
Russell	Nancy Schumaker
Westmoreland	Mickey Francioni

V THE CLASS COUNCIL

The Class Council shall serve as a coordinating body for the four classes enabling them to cooperate together in areas of mutual concern and helping to enhance the existence of the individual classes within the framework of the SA. It shall act in the best interest of all classes and shall upon request of the classes undertake such projects as will be of benefit to all students and could best be handled by the Council rather than any individual class.

The Council is composed of the four class presidents and vice-presidents. The SA President is an ex-officio member. The Senior Class President serves as President of the Class Council. The Senior Class Treasurer and Sophomore Class Secretary serve as nonvoting council members and serve as treasurer and secretary of the Class Council.

Class Council

Seniors

President	Ellen Taylor
Vice President	Eileen Reynolds
Treasurer (nonvoting member)	To be elected

Juniors

President	Barbara Creighton
Vice President	Janet Pickral

Sophomores

President	Susan Fanjul
Vice President	Elsie McGarvey
Secretary (nonvoting member)	Diane Bottenus

Freshman

Officers	To be elected
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CLASS OFFICERS

Class of 1972 (Senior)

President	Ellen Taylor
Vice President	Eileen Reynolds
Secretary	To be elected
Treasurer	To be elected
Honor Representatives	To be elected
Publicity Chairman	To be elected
Day Student Representative	to be elected
Historian	To be elected
Alumnae Representative	To be elected
Adviser	Mr. Michael L. Bass

Class of 1973 (Junior)

President	Barbara Creighton
Vice President	Janet Pickral
Secretary	Mary Ann Driehaus
Treasurer	Susan Baril
Honor Representatives	Barbara Barnes Nancy Barbour
Publicity Chairman	Patricia Marshall
Day Student Representative	To be elected
Historian	Deborah Argus
Adviser	Mr. Arthur L. Tracy

Class of 1974 (Sophomore)

President	Susan Fanjul
Vice President	Elsie McGarvey
Secretary	Diane Bottenus
Treasurer	Lucy Knapp
Honor Representatives	To be elected

Publicity Chairman	Gael Darling
Day Student Representative	To be elected
Historian	Virginia Esposito
Adviser	Mr. Bruce Carruthers

Class of 1975 (Freshman)

Officers	To be elected
Interim Adviser	To be selected

Constitution

Student Association Mary Washington College of the University of Virginia

Preamble

WE, THE STUDENTS OF MARY WASHINGTON COLLEGE, HAVING ESTABLISHED A STUDENT ASSOCIATION TO PROMOTE COMMUNICATION, COOPERATION, AND UNDERSTANDING AMONG STUDENTS, FACULTY, AND ADMINISTRATORS DO ORDAIN AND ESTABLISH THIS OUR CONSTITUTION.

Article I: Purpose

The Student Association of Mary Washington College recognizes that the College community is composed of three independent yet interrelated bodies: the students, the faculty, and the administration. Realizing that any major policy change affects all members of the academic community, the S.A., in representing the students, will work with the faculty and the administration as circumstances may require. The S.A. commits itself to uphold and enforce those regulations which have been made through mutual agreement and understanding.

Article II: Organization

In order to promote this interaction, the student body shall elect officials to comprise the Executive, Legislative, and Judicial Departments. Except as hereinafter provided, each department shall be distinct so that the powers vested in one shall not be exercised by any other.

Article III: Authority

The authority of the Student Association is derived from the student body of the College and from delegation by the Chancellor of the College. The Student Association shall have the sole authority to act in the name of the student body; it shall also serve as an advisory body to the Chancellor of the College.

Article IV: Powers

Section 1. The Executive Cabinet of the Student Association shall have the power to regulate all student activities and organizations at the College, with the exceptions of the publications and the Honor Council, through the passage of appropriate resolutions. Recognition from the Student Association is necessary only for financial assistance. The Senate will have power through two-thirds vote to override those regulations which Executive Cabinet has passed or proposed.

Section 2. In regulating student activities and organizations, the representatives of the Student Association shall have only the following powers:

a. To recognize any student organization at the College within its jurisdiction; to impose conditions or qualifications upon the grant of recognition or the continuance of recognition; to withdraw recognition; and to enforce these rules by appropriate action.

b. To approve allocations of Student Activities Fees upon proper application of student organizations, with the exception of those organizations falling under the jurisdictions of the Board of Publications and the Honor Council.

Section 3. The representatives of the Student Association shall have the power to investigate any matter affecting the welfare of the student body and the College and to make recommendations which will foster the best interest of the College and the student body.

Section 4. College administrative recognition of the Student Association as the official representative of the student body and College administrative allocation of the funds collected by the administration for student activities are recognized as powers delegated to the Chancellor of the College by the Board of Visitors of the University of Virginia.

Section 5. The representatives of the Student Association shall have the power to regulate all Student Association elections.

Article V: Executive Department

Section 1. The Executive power shall be vested in a chairman of the Student Association. The Executive Chairman shall hold office for a term of one year beginning during the second semester of the academic year and continuing until her (his) successor is duly installed. The Executive Chairman shall be assisted by an Executive Cabinet which shall consist of a Legislative Chairman, Judicial Chairman, Academic Affairs Chairman, Social Chairman, National Affairs Chairman, and Senator-at-Large of the Student Association.

Section 2. The Executive Chairman, Legislative Chairman, Judicial Chairman, Academic Affairs Chairman, Social Chairman, National Affairs Chairman, and Senator-at-Large shall be elected by the student body by secret ballot on the basis of a simply majority of the votes cast.

Section 3. Any student who is in good standing academically and socially shall be eligible for any office within Executive Cabinet.

Section 4. Before entering office, all officers of the Student Association shall take the following oath:

I do hereby solemnly promise to support and maintain the Constitution of the Student Association of Mary Washington College and I pledge my best efforts to the efficient performance of the duties of _____ of this Association, to which I have been elected.

Section 5. In case of removal of the Executive Chairman from office, or of her (his) resignation, or inability to discharge her (his) duties, the powers and duties shall devolve on the Legislative Chairman. In case of removal of the Legislative Chairman, Judicial Chairman, Academic Affairs Chairman, Social Chairman, National Affairs Chairman, or Senator-at-Large from office, or of their resignation, or inability to discharge the powers and duties of the said offices, a special election shall be called by the Chairman for the purpose of electing successors.

Section 6. The Executive Chairman shall be the official spokesman of the Student Association and shall call and preside over all meetings of the student body. She (he) may nominate student members of appropriate College committees and appoint members to appropriate student committees with the advice and consent of the Senate, and she (he) shall designate students to represent the Student Association at official College functions. The Executive Chairman shall have the power to veto any legislation recommended by the Senate, and she (he) shall serve as an ex-officio member of the Senate. The Executive Chairman shall deliver periodic state-of-the-campus messages to the student body. The Executive Chairman shall call and preside over all meetings of the Executive Cabinet.

Section 7. The Executive Chairman and her (his) cabinet shall represent the student body on all matters of joint concern between the administration of the College and the student body, unless that authority is designated to others through specific legislation. The Executive Chairman and her (his) cabinet shall formulate and declare the Student Association goals and policies for their administration, and shall originate and propose legislation.

Section 8. The Executive Chairman and her (his) cabinet may be assisted by advisers who may include: a campus public relations director, appointed by the Executive Chairman; the chairman of the Class Council; and the Chairman of the residential Council; and such other advisers as the Executive Chairman may deem requisite.

Article VI: Legislative

Section 1. All legislative powers herein granted shall be vested in one legislative body, a student Senate.

Section 2. Each residence hall shall have at least one senator notwithstanding the number of residents in said residence hall. Each residence hall containing more than fifty students shall be represented by one senator from each district of fifty students and one additional senator when an increment of fifty is exceeded by thirty students. There shall be at least one senator for every full time equivalent of fifty day students and one additional senator when an increment of fifty is exceeded by thirty students. There shall be one senator-at-large elected by the student body during the second semester.

Section 3. Senate elections shall be at the beginning of each school year. Each senator shall be elected for a term of one semester, and may rein in office for the entire year pending a vote of confidence which will be taken at the end of her (his) first semester in office. If disapproval is the general consensus of the constituents, as determined by a simple majority vote, a senatorial election shall be held. Any necessary elections will be held within two weeks.

Section 4. Any student who is in good standing academically and socially shall be eligible to be a senator.

Section 5. The Legislative Chairman of the Student Association shall be President of the Senate, but shall have no vote unless the vote be equally divided. In the event of the Legislative Chairman's absence, the Senator-at-Large may call meetings of the Senate and shall preside over such meetings.

Section 6. Two-thirds of the Senate shall constitute a quorum to do business. Proposals referred to the Senate may be introduced by any member of the Student Association. A proposal which passes the Senate shall be presented to the Executive Chairman of the Student Association before it is referred to the appropriate body. The proposal may be approved by the Executive Chairman or if vetoed by the Executive Chairman, shall be returned to the Senate for debate. A two-thirds vote of the Senate shall override the Executive's veto.

Section 7. The Senate shall be organized into standing and temporary committees for the efficient performance of its duties. The standing committees of the Senate shall include:

- A Legislative Revision Committee
- An Elections Committee
- A Publicity Committee
- An Orientation Committee
- A National, State, and Community Concerns Committee
- A Committee for College Community
- A Student Welfare Committee
- An Academic Affairs Committee
- A Social Affairs Committee
- A Finance Committee

The President of the Senate shall appoint temporary chairmen for the standing committees in the spring of the year. These chairmen shall retain their offices on a vote of confidence from their committee members in the fall and may speak in the Senate.

Section 8. The Senate shall have power :

1. to originate policies, proposals, and legislation ;
2. To act on recommendations of the standing and ad hoc committees, Executive Cabinet, and individual students ;
3. to promote cultural affairs and speakers programs ;
4. to establish election procedures for all Student Association elections ;
5. to approve the expenditures of the Student Association funds ;
6. to develop orientation programming for new students ;
7. to provide for and maintain campus publicity ;
8. to promote contact with other colleges and universities on the national and state levels, and to promote active communication with the local community ;
9. to publish the Student Handbook ;
10. to enhance the role of the student in determining academic policy by formulating recommendations to College committees and to the College administration.

Article VII: Judicial Department

Section 1. All judicial powers herein granted shall be vested in residence hall judicial committees, a campus review court, and a joint council, as hereinafter provided.

Section 2. Each residence hall judicial committee shall be composed of a residence hall judicial chairman, and two residence judicial assistants.

Section 3. No student except one who is in good standing academically and residentially and one who shall reside on campus during her term of office shall be eligible to hold the office of residence hall judicial chairman.

Section 4. The residence hall judicial chairman shall hold office for a term composed of two semesters and shall be elected by the hall residents in the spring.

Section 5. The residence hall judicial chairman shall administer campus automatic punishments. In matters more serious than those applicable to campus automatic punishments, the residence hall judicial chairman shall refer cases to the residence hall judicial committee for hearing. The residence hall judicial chairman shall serve as chairman of that committee.

Section 6. As a matter of right, any student brought before the residence hall judicial committee may appeal a decision of the residence hall judicial committee to the campus review court.

Section 7. The campus review court shall conduct a plenary hearing on all student appeals. The campus review court shall be composed of the campus judicial chairman and five student members, elected by the student body during the second semester.

Section 8. Of the five members of the campus review court, other than the chairman, one shall be a sophomore, two shall be juniors, and two shall be seniors. No student except one who is in good standing academically and residentially and who shall reside on campus during her term of office shall be eligible to serve as a member of the campus review court.

Section 9. The members of the review court shall hold office for a term of one year beginning during the second semester and continuing until their successors are duly installed.

Section 10. The campus judicial chairman shall serve as chairman of the campus review court.

Section 11. The members of the campus review court shall:

- Hear and decide cases of appeals from the residence hall judicial committees;
- Establish guidelines for judicial procedures and policies to be followed by the residence hall judicial committees;
- Conduct training sessions for the residence hall judicial committees;
- Serve on the joint council.

Section 12. The joint council shall be composed of the members of the campus review court and three faculty members, appointed by the Chancellor. The Campus Judicial Chairman shall serve as a non-voting presiding officer of Joint Council.

Section 13. The joint council shall hear and decide cases which might result in suspension or expulsion, and cases of extreme complexity. A decision of the joint council shall be submitted to the Chancellor of the College in the form of a recommendation.

Section 14. Open hearing will be held at the request of the accused.

Article VIII: Residential

Section 1. Each residence hall other than a freshman residence hall shall elect a President and a House Council. The House Council shall include a Hall President, a Vice-President, a Judicial Chairman, elected Senators, a Social Chairman, a Secretary, a Treasurer, and an Elections Chairman. Either the Secretary or the Treasurer shall also serve on a Senate Committee and the Social Chairman shall serve as a dorm representative to the Social Affairs Chairman. The Residence Hall Elections Committee Chairman shall serve as member of the Senate Elections Committee.

Section 2. The office of Freshman Hall President is open to any rising sophomore, junior, or senior who is in good standing academically and socially and who shall reside on campus during her term of office. The Freshman Hall President shall be selected by the members of Residential Council (see Section VIII) during the second semester.

Section 3. Any student who is a rising sophomore, junior, or senior in good standing academically and socially, and who shall reside on campus during her (his) term of office shall be eligible to run for the office of upper class residence hall President. Other residence hall officers must also be in good standing academically and socially.

Section 4. The upper class residence hall president and judicial chairman and Residence Hall Honor Contact shall be elected in the spring after room assignments for the following session have been made. A freshman hall president shall appoint a judicial chairman to act in this capacity until a judicial chairman can be elected in the fall by the residents.

Section 5. In all residence halls, the Vice-President, Judicial assistants, Secretary, Treasurer, floor representatives, and committee chairmen shall be elected in the fall by the residents.

Section 6. The residence hall President shall be assisted by a residence hall Vice-President who shall assume the duties of the President in her (his) absence, during her (his) incapacity or request. The residence hall Vice-President shall also be responsible for the organization of the hall's desk duty program. The hall Secretary shall keep minutes of all house councils and of hall meetings and shall maintain the hall's correspondence. The Secretary shall also take minutes for the residence hall judicial committee. The hall Treasurer shall keep records of the hall finances and shall report to the hall President.

Section 7. The residence hall President shall call and preside over hall meetings and house council. She (He) shall serve on a campus residential council to be composed of all the residence hall Presidents.

Section 8. Each residence hall President shall be a member of the campus residential council. The residential council shall work with the Office of the Dean of Students to co-ordinate the residential programs, and it shall formulate guidelines to be followed by the halls in making hall regulations.

Article IX: By-Laws

The By-Laws of this Association shall be defined as an explanation and method of implementation of this Constitution.

Section 1. Senate Committees

- I. Senate committees shall be composed of a chairman, members who are Senators, and as many ex-officio members and assistants as shall be required. No member of the executive cabinet may serve as the chairman of a senate committee.
- II. Any ex-officio members and assistants to the committee shall be chosen at the discretion of the committee.
- III. In general a Senate committee shall be established for the purpose of either:
 - a. Advising the President of the Senate ;
 - b. Drafting, reviewing, or amending for passage amendments or resolutions ;
 - c. Conducting investigations, the findings of which shall be of interest or need to the Student Association or the College community ;
 - d. The actions of the committee may be reviewed, and approved or repudiated by the Senate.

Section 2. Ad Hoc Committees

- I. The Senate shall not abridge the right of the students to form ad hoc committees.
- II. The Senate may place regulatory conditions only on the expenditure of funds granted to ad hoc committees by the Senate.
- III. Ad hoc committees shall be defined as impermanent groups which are not established standing Senate committees.

Section 3. Legislative Procedures

- I. The rules contained in Robert's Rules of Order Revised shall govern the Senate in all cases to which they are applicable and in which they are not inconsistent with the Constitution of the Student Association.
- II. The President of the Senate shall schedule the dates for the regular meetings of the Senate, and the President of the Senate by a majority vote, a quorum being present, may change such dates, provided that the Senate shall meet at least once a month.
- III. Any member of the student body or college staff may not be excluded from any regular meeting of the Senate.
- IV. Any executive officer or Senator of the Student Association shall be allowed to address the Senate within the restrictions of the Rules of Order, upon recognition by the President of the Senate. All persons not otherwise entitled to address the Senate may do so upon a motion that a specific person or persons be permitted to address the Senate. Such a motion shall be considered by consent and shall be undebatable and unamendable. Any person who wishes to speak on the floor of the Senate shall be recognized by the President of the Senate.
- V. Debate in the Senate shall be limited. On any one question each Senator shall be allowed a total of ten minutes on the floor, unless by consent this period be extended. A limit of three speakers in succession shall be

allowed to present opinions on one side of a question. The previous question may be called or debate limited by a two-thirds vote of the members present.

- VI. All items or issues originated by individuals or committees which the Senate is asked to consider shall be submitted in draft form at least six days before the next scheduled meeting of the Senate unless extenuating circumstances permit otherwise. The President of the Senate shall post these items or issues to the Chairmen of the Senate Standing Committees at least five days before the next regular meeting of the Senate.
- VII. A Senate committee may originate an item or issue, but the President of the Senate shall determine if that committee should proceed with the proposed debate or if it should be placed on the agenda of the next scheduled meeting. Items or issues which are reported from committee to the Senate are placed on the agenda of the Senate by the President and available in printed form at least twenty-four hours before the next scheduled Senate meeting.
- VIII. If the consent of the Senate is requested by the President of the Senate, it shall be considered given unless one-third of the Senators present object.
- IX. A roll call vote of the Senate shall be taken before the consideration of business at each regular meeting of the Senate. At the request of the President of the Senate or a Senator the roll call may be taken for a specific vote. The President of the Senate may rule a request for quorum out of order if a quorum has been previously called at a meeting and if the proceeding of business would be obstructed.
- X. Only a point of order may interrupt voting and such a point of order must question either the procedure or the necessity of voting.
- XI. The Senate shall elect a Parliamentarian, who shall be neither a senator nor an alternate, to advise the President of the Senate on all points of order.
- XII. The alternate Senator shall be the student who places second in the Senate elections. She shall have the same rights and privileges in the Senate while serving as the Representative of her district when the Senator is unable to attend.
- XIII. If a Senator is unable to fulfill her term of office, an election shall be held among her constituents to fill the vacancy.
- XIV. The Senate may supervise the elections for organizations outside its original jurisdiction at the request of those organizations.
- XV. The following form shall be used in the evaluation of senators by their constituents:

This is a vote-of-confidence ballot which will be helpful in determining the success of your senator thus far this year. It is designed to encourage your honest opinion of her performance, and to have you air general comments, grievances, etc., about activities in the Senate. It is also a reminder to you that good representation requires your active concern as well as your senator's, so please consider both sides in measuring her ability. And PLEASE make any suggestions which you feel would expedite better communications between all of us. (This will be anonymous.)

1. Do you approve of the way your senator is handling her job?

_____ NO _____ YES

If No, please skip No. 2.

2. If Yes, your comments and suggestions would be appreciated.

- a) Are you totally satisfied with the way you are being informed about Senate meetings (bulletin boards, meetings, etc.)?

COMMENT _____

- b) Do you feel your senator is receptive to your point of view?

COMMENT _____

- c) In your estimation, how effectively has your senator been a true liaison between her constituents and the Student Association?

COMMENT _____

3. How well have you performed as a constituent in keeping up with issues, being well-informed, and in talking over with your senator any questions or objections you have had?

4. OTHER?

- XVI. In order for the Senate to measure communications with the Executive Cabinet, there will be a special meeting of the Senate and the Executive Cabinet during the first week of December. Like the vote of confidence in Bylaw XV, this will be an opportunity to establish faults of the semester past and to improve the communication channels between the two groups. An actual ballot-consensus would be a measure to encourage honesty and helpful criticism, but is optional. This "Catharsis Meeting" is being instituted as a permanent part of the yearly agenda to eliminate misunderstandings and problems which often distract us from the issues at hand.

- XVII. The President of the Senate shall appoint a Secretary of the Senate with the advice and consent of that body as determined by a two-thirds vote.

Article X: Amendments

An amendment to this constitution may be proposed by the executive cabinet or the senate, or upon petition of ten percent of the student body to the senate. A proposed amendment shall be conspicuously posted on the Student Association and residence hall bulletin boards for at least one week and shall be published in at least one issue of a campus-wide news medium. The senate shall then consider the proposed amendment in an open meeting of the Senate in which all students shall be invited to participate. A quorum shall be present when an amendment is considered. An affirmative vote of two thirds of the senators present shall ratify an amendment. The amendment shall become effective immediately.

Amendment I - Recall

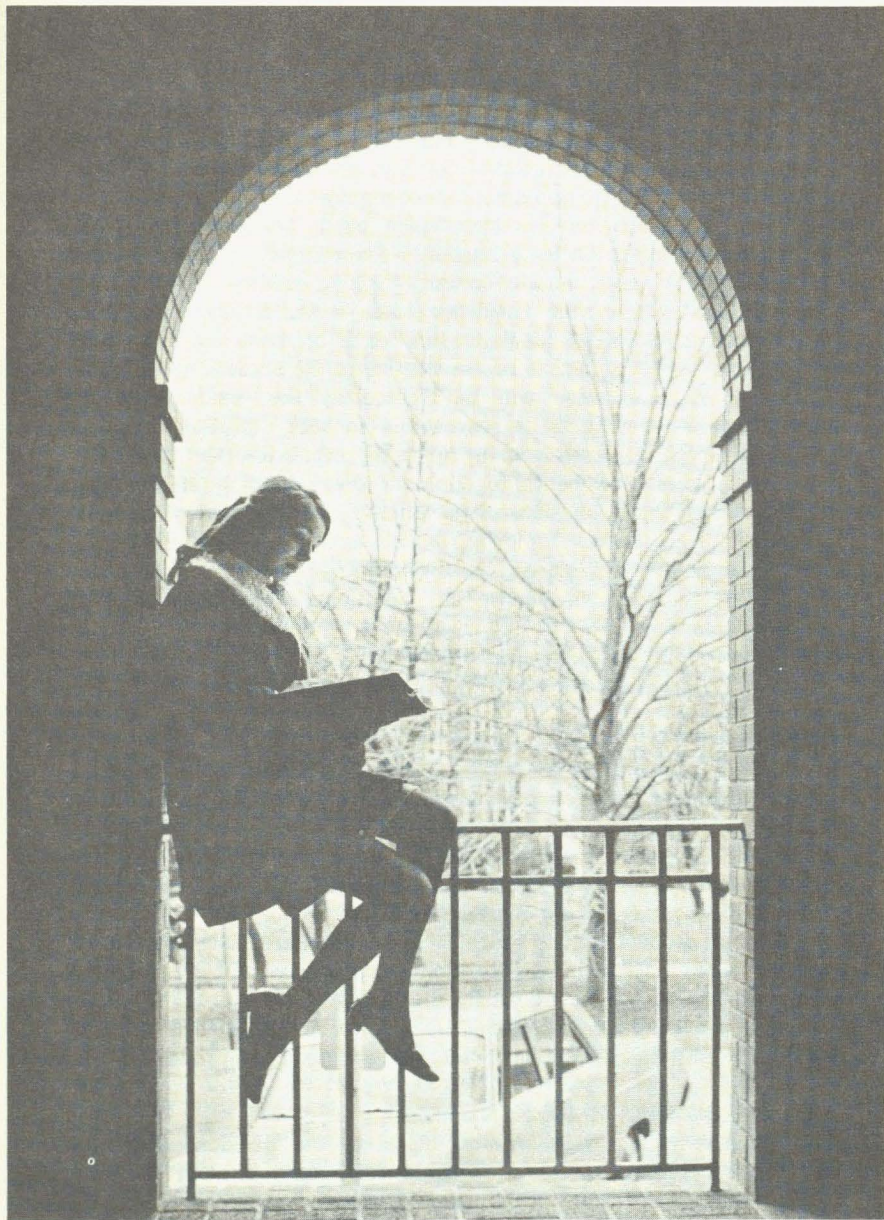
Section 1. Any student official may be recalled by her constituency if she has failed to perform efficiently the duties of, or uphold the standards of the office.

Section 2. The following recall procedure shall be utilized unless it is contradictory to the means of recall as set forth in the constitution of the particular group considering the question.

Section 3. Upon petition of twenty percent of the electorate for said office, the question of recall shall be considered. A quorum of the electorate must vote in favor of recall in order for the motion to be carried and a student official to be recalled by her constituency.

Amendment II. Repeal and Referendum

The student body has the right to call for a referendum on any issue within its jurisdiction and to repeal any piece of legislation which has been passed by the Senate. A petition of ten percent of the Student Association will call for the question.



STUDENT & ADMINISTRATIVE REGULATIONS

STUDENT RULES

The following rules have the mutual agreement of the Student Association, Residential Council, and the Administration. The Residential Council, with the cooperation and assistance of all residents, has the responsibility to implement these regulations.

Each residence hall is supervised by a college official who is responsible to the Dean of Students. The official, or her appointed representative, must remain on duty in the building at all times. In addition, each of the residence halls is subdivided into living units for ten to twenty students; and each of these units is under the general supervision of a representative of the Student Association. This unit representative will be elected by the residents of the unit in the fall and will be responsible to both the Hall President and the residents. She will have the following responsibilities:

- a. Calling residents together in the beginning of the year to explain the regulations of the College and the Student Association;
- b. Assisting residents in determining whether or not they themselves want to impose any additional regulations on their particular unit ;
- c. Guiding and counseling when conflicts or problems arise ;
- d. Handling grievances within the particular unit.

RESIDENCE HALLS

1. Men are allowed in students' rooms only with the permission of the Residence Director or person in charge, except during visitation hours.

2. Residence hall rooms will be checked periodically by the Residence Director and Safety and Welfare Chairman. The student must be given prior notice of such a check.

3. Each student is held responsible for the care and preservation of her room. All damages to College property will be repaired at the expense of the student causing the damage.

4. The observance of study hours may be established by each residential unit. Consideration of others is expected at all times.

CLOSING HOURS, RESIDENCE HALLS

1. All residence halls will be locked by the Residence Director or person in charge at the following times: Sunday through Thursday—12:00 midnight; Friday and Saturday—2:00 a.m.

2. After the closing hour and before 6:00 a.m., no student may leave her hall, or aid another student in doing so, without notifying the Residence Director or person in charge.

- a. Should a serious situation arise, and a student feels that she must leave the residence hall, she must notify the Residence Director when leaving.

- b. For safety reasons, students who leave after the closing hour must also leave the campus immediately.

RESIDENCE HALL KEYS

1. Any student returning to campus after the closing hour must obtain a key from the Security Office in Ann Carter Lee. The person on duty will record her name and key number, request that she show her student identification card, and require that she sign for the key. Upon returning to the residence hall the student must deposit the key in the wooden box, placed right inside the main door, and notify the Security Office of her safe return.

2. A student who does not return the key immediately upon entering the residence hall will be dealt with through the system of automatic punishments.

- a. For the first offense the student will receive a written warning from the judicial chairman of the residence hall.

- b. For the second offense the student will lose key privileges for a month.

3. The punishment of a fine up to \$25 may be handed a student who loses a key which has been signed in her name. The punishment will be decided upon by the residence hall judicial court.

4. For her own safety, a student must enter her respective hall immediately upon returning to campus after the closing hour.

5. When using the doors after closing hours, a student must make sure that the door locks securely behind her.

6. In order to provide for the safety of the other residents, a student must not duplicate a key or allow a key to be duplicated. Such duplication constitutes a fraud, and offenses will be dealt with by the Honor Council.

DRINKING

1. Any intoxication (to the extent that a student's condition or conduct shall be offensive, disruptive, or destructive), or consumption of alcoholic beverages in public violates the Virginia state law and the acceptable standards of student conduct at Mary Washington College. Such infractions will be referred to an appropriate judicial body of the Student Association. Serious offenses may result in suspension or expulsion:

- a. It is unlawful for persons under twenty-one (21) years of age to purchase or possess alcohol beverages having an alcoholic content in excess of 3.2%.

- b. It is unlawful for any person under the age of eighteen (18) years to purchase alcoholic beverages having an alcohol content of 3.2% or less, or to possess any beverage so purchased.

c. It is unlawful to consume alcoholic beverages in public except that they may be consumed in duly licensed public establishments.

d. It is unlawful to be intoxicated in public.

2. The following regulations, agreed upon by both the Executive Cabinet of the Student Association and the administration of the College, are intended to interpret further—and more specifically—the general drinking rules.

a. Individual residence hall rooms will be the only areas on the campus considered private. Hallways, parlors, recreation rooms, and kitchens are not included in the definition of residence hall rooms.

b. In residence halls, excessive noise or any other activity which infringes upon the rights of others will be dealt with by an appropriate judicial body of the Student Association.

DRUGS

The possession or use of narcotics or dangerous drugs without a doctor's prescription is prohibited by state law and by the College. Violations of these provisions shall be referred to the College administration, which will, in turn, refer them to the proper authorities.

GUESTS

1. All guests are expected to abide by the same rules and regulations as the residential student, and it is the responsibility of each student to see that her guests do so.

2. Guests are expected to leave the residence hall at the closing hour unless provisions have been made for them to remain overnight. No male may be an overnight guest in a female residence hall.

3. Overnight guests must register with the Residence Director or person in charge. (Anyone not assigned to the room will be considered a guest.)

4. No overnight guests may remain on the campus after 48 hours. No overnight guests are permitted during examinations or during the period from the end of examinations through Commencement.

5. Students, faculty, and administrators may ask any loiterer to leave the campus.

6. For safety reasons, it is advisable that students and their guests avoid poorly lighted areas on campus—the tennis courts, around the library, behind duPont, and behind the Infirmary.

LIBRARY

Observance of all library rules and policies is expected of

all students. The free use of open stacks and the full use of all library facilities are extended to the entire student body, in return for which the Library asks for full student cooperation in order that its resources may remain accessible to everyone. Abuse of regulations may result in individual penalties in addition to the denial of specific library privileges.

SA FACULTY PLAN

Students have the privilege of inviting faculty members and their families to be their guests at the College dining hall. Student hostesses must sign up 24 hours in advance in the Office of Student Services in ACL and pick up the ticket for which there is no charge.

SIGN OUTS

1. Each student is **encouraged** to sign herself out and in on her blue envelope when leaving the campus and returning after 9:00 p.m., or for overnights. Destination or information as to where the student may be reached in case of emergency should be put inside the envelope and removed by the student when she returns. This sign out procedure is to be instituted at the discretion of the individual student. For those students who choose not to follow the procedure, arrangements for notification in case of emergency may be made to suit their particular case.

2. When leaving campus for emergency reasons, the student must notify the Residence Director or person in charge. This is necessary to assist the student in arranging for excused class absences.

SMOKING

1. Smokers are responsible for any damage to College property. They are expected to comply with safety regulations at all times.

2. Because of fire regulations, smokers may not smoke in the following areas:

- a. In ACL ballroom during dances;
- b. In the library (except in the smoking room);
- c. In George Washington, duPont, and Monroe auditoriums;
- d. In the gym, locker rooms, or swimming pool area of Goolrick Hall.

3. Smoking is permitted in the classrooms unless there is a specific objection from the instructor or any member of the class.

SUNBATHING

Sunbathing in **bathing suits** will be allowed in the following areas only:

- a. Behind duPont;
- b. The archery range and hockey field when there are no classes;
- c. On the ramps of Tri-Unit, Mason and Randolph halls;
- d. The sundecks at Goolrick;
- e. Between Jefferson and Framar;
- f. The sideyard of Betty Lewis.

TELEPHONES

Unrestricted telephone extensions are never to be used by students for long distance calls. For any necessary local calls, permission must be obtained from the Residence Director or person in charge. A student accepting a collect phone call will be responsible for charges.

VISITATION HOURS

1. During visitation students are permitted to bring male guests to their rooms in the residence halls. Consideration of roommates and other residents is urged.

2. Specific regulations regarding visitation include:

- a. All male guests must register, both upon entering and leaving, with the official in charge of the residence hall.

- b. Students must accompany their male guests at all times.

- c. Unaccompanied males found in areas other than the public parlors will be detained and questioned by appropriate College officials.

3. In an effort to provide maximum freedom of choice—and responsibility—students are able, **with parental permission**, to choose from among the following visitation plans:

- a. Visitation from 11:00 a.m. to 6:00 p.m. on Saturday and Sunday;

- b. Visitation from 11:00 a.m. to closing hour on Friday, Saturday, and Sunday;

- c. Visitation from 11:00 a.m. to closing hour any day of the week;

- d. Off campus living.

4. In each of the first three plans outlined, the hours represent maximum limits; however, any residence hall as a whole, or any of the smaller units within the whole, may vote to restrict further these hours.

PENALTIES FOR VIOLATIONS

1. Automatic Punishments

In cases involving minor infractions of the rules, the student is dealt with by means of the system of automatic punishments within the judicial department of the residence hall. Administered by the Residence Hall Judicial Chairman, the automatic punishments

cover Student Government and Hall offenses and are not cumulative from one semester to another. Each hall legislative council may establish policies for the welfare of its own group.

The President of the Student Association, the Campus Judicial Chairman, or the Residence Hall Judicial Chairman, at her discretion, may require a student to appear before the Residence Hall Judicial Committee for the infraction of one or more Association and/or Hall offenses. They may also refer a case immediately to the Joint Council after consultation with the Campus Judicial Chairman. The accumulation of more than three Hall offenses generally results in a mandatory appearance before the Residence Hall Judicial Committee.

2. Serious Infractions

In cases involving serious infractions of rules, the Residence Hall Judicial Committee or the Joint Council may withdraw certain privileges from students who have violated College regulations. Punishments range, according to the seriousness of the offense, from the withdrawal of the privileges concerned in minor rule infractions, to strict camping or a modification thereof, to social probation, or to suspension for infractions of a more serious nature. In cases of a very serious infraction, expulsion from the College may be in order on recommendation of the Joint Council.

3. Campus

Campused students are not permitted to leave the campus except to attend church services on Sunday mornings. These students may engage in all on-campus recreational activities provided by the College, and may have dates on campus.

Penalties regarding campus do not pertain to holidays or between semesters.

4. Strict Campus

A student who has been penalized with strict campus will be subject to the following:

- a. May not have men callers ;
- b. May not attend dances ;
- c. May spend the night only in her own residence hall ;
- d. May not be absent from the campus except to attend church services on Sunday morning ;
- e. Will be recorded as suspended for the remainder of the session if she withdraws voluntarily from college.

Penalties regarding strict campus do not pertain to holidays or between semesters.

5. Social and Residential Probation

A student placed on social probation must appear before the Joint Council if she violates a major SA regulation (e.g. drinking,

sign-out regulations, extreme lateness, or breaking imposed campus penalties), and may be subject to expulsion. Social probation may be imposed in addition to any other penalties.

A student must appear before the Residence Hall Judicial Committee if she commits a house offense or violates an SA regulation. Residential probation may be imposed in addition to any other penalties.

6. Suspension and Expulsion

In suspension and expulsion the student involved must leave campus as soon as practicable, following consultation with the Dean of Students, after the penalty has been imposed.

Suspension: A student suspended from the College may not reapply until the designated time and must do so to the Admissions Committee.

Expulsion: A student expelled from the College is ineligible for readmission.

7. Both the Judicial and the Joint Councils may impose penalties other than those listed.

8. Notification of Parents

Parents or guardians will be notified by the Chairman of the Joint Council or by the Dean of Students at the request of the Campus Judicial Chairman.

Notification will be made for cases of serious disciplinary penalties.

In those cases involving less than two weeks of campus, the Residence Hall Judicial Committee may recommend, through the Campus Judicial Chairman, that the parents or guardians be notified by letter from the Dean of Students.

Administrative Information and Regulations

Following is a general alphabetical listing of facilities and services available and the office responsible, as well as regulations affecting both residential and nonresidential students. Hours of operation for offices and services are listed in a following section.

ACCIDENT REPORTS

1. A report of an accident in which a residential student is involved must be made as soon as possible to the Residence Director, Senior Assistant, or Administrative Aide, who will inform the Office of the Dean of Students; a nonresidential student should report an accident to the Campus Security Office.
2. When there has been injury of any kind, the student may seek medical aid in the College infirmary.

ALCOHOLIC BEVERAGES AND DRUGS (SEE STUDENT ASSOCIATION SECTION)

AUTOMOBILES

The general regulations regarding student automobiles are stated here only in outline. Explicit rules governing registration, parking, penalties, etc. are printed in a pamphlet available to faculty, staff, students and interested parents.

Student automobiles are permitted primarily for convenience in shopping and for weekend and vacation travel. Driving from building to building within the campus is discouraged.

Parking spaces are extremely limited and priority must be given to faculty and staff members meeting job requirements. As a privilege extended to day students and residential seniors ONLY, special on-campus parking permits will be issued for properly registered automobiles. Any other student able to make private arrangements for off-street parking in the City may bring a car to Fredericksburg provided:

(a) the owners and/or operators are subject to all of the motor vehicle laws of the Commonwealth of Virginia and of the City of Fredericksburg, as well as the regulations of the College,

(b) any such student car may not be parked within the confines of the campus EXCEPT temporarily, in clearly marked time zones, and for the express purpose of loading and unloading.

General College Regulations:

1. All student cars whether parked on campus or kept in town, including those operated by nonresidential students, must be registered in the Office of Student Services (ACL Hall). The College registration sticker must be prominently displayed on the left rear bumper immediately after issue. Registrations are to be renewed each session.
2. Any student automobile operator under age 21 must have on file as a requirement of registration a signed statement from parents or guardian indicating knowledge and understanding of the regulations and granting the student permission to operate a motor vehicle at Mary Washington College and in the City of Fredericksburg.
3. The Office of Student Services (ACL Hall) is to be advised when a car is no longer owned or operated by the person to whom the registration sticker was issued, and the sticker should be removed from the car. Any changes in make, model or license numbers should also be reported.
4. Although the privilege of parking a car on campus is given only to residential seniors and nonresidential students, other students producing evidence of need for transportation due to illness or disability may request permission in advance to use or to park cars on the campus. Such requests, whether for temporary or

- full-term parking permits, will be considered on their individual merits.
5. No student car is to be parked on Campus Drive between the hours of 7:45 a.m. and 5:00 p.m., Monday through Friday. The entire length of this main road, from gate to gate, is reserved for faculty and staff cars and visitors conducting business with the College.
 6. Several parking spaces near each building are reserved for employees. Students may use any other unmarked spaces, although the College cannot guarantee space for anyone. (Cars parked on College Avenue or Sunken Road should be on the College side of these public streets, in deference to other property owners.)
 7. Fines, payable to the College, will be assessed for parking violations, for failure to register vehicles, for improper display of decals, etc. After the third offense, the privilege of driving on campus is subject to revocation. (Fines are deposited in the Student Activities Fund from which the Student Association draws its appropriation.)
 8. The Office of Student Services (ACL Hall) reserves the right to withdraw the privilege of car registration, or not to issue parking permits, if it is in the best interest of the students and of the College.
 9. The College assumes no responsibility for the care or protection of any vehicle or its contents at any time. All persons operating vehicles on the campus assume full responsibility for meeting legal requirements and for any liability or damage claims.
 10. The motor vehicle regulations of Mary Washington College are in effect at all times, including vacation periods. Enforcement is the responsibility of the Campus Security Office.

BANKING

Money may be deposited in the bank operated by the Comptroller's Office in George Washington Hall. Withdrawals are made in cash, since no check-writing service is available. Checks drawn on other banks may be cashed here. Students are urged to use this service since the College cannot be responsible for money or valuables left in residence halls.

BICYCLES

1. All bicycles must be licensed in accordance with the regulations of the City of Fredericksburg and the Campus Security Office.
2. Riders are not to use campus or city sidewalks.
3. Bicycles must be parked in designated areas at each residence hall.

BOOKSTORE

The College Bookstore handles all the textbooks used in the academic program. It also carries related instructional supplies, a few personal items, greeting cards, film, jewelry, etc. A large department is

devoted to "trade" books, both hard and paperbacked, made up of current novels, classics, and recommended outside reading. All transactions are on a cash basis.

CALENDAR-SCHEDULING ACTIVITIES

To avoid conflicts in interest and utilization of space, every function outside the class schedule is to be booked on the calendar maintained by the Office of Student Services. The procedure for listing an event is as follows:

1. Clear date and place at least ten (10) days in advance of the program.
2. At time of clearance make request for equipment and supplies required for the program.
3. When request is approved, the activity is automatically publicized in the College Bulletin.
4. It is necessary that the office be notified of cancellations or changes in dates.

CHANGE OF RESIDENCE

Any student contemplating a change of residence involving College housing must consult in advance with the Dean of Students. Each case will be considered on its individual merits.

COUNSELING AND GUIDANCE

The College attempts to provide adequate guidance and counseling without taking from the student the responsibility for making personal decisions. A Faculty Committee on Academic Counseling and Guidance helps to establish policies in this area.

For special problems the College offers to its students psychological services on a full-time basis. Testing is available for the assessment of aptitude, interest, and personality patterns as they relate to academic and career-oriented questions and plans. The Counseling Center also receives students (for the most part self-referred) who present problems in personal, emotional, and social adjustment. The facilities of the Counseling Center are provided by the College on a non-fee basis and with complete assurance of confidentiality.

FINANCIAL ASSISTANCE

Mary Washington College is pleased to provide scholarships, loans and part-time employment for deserving students in need of help in meeting their College expenses.

Information and applications may be obtained from the Office of the Director of Financial Aid, George Washington Hall, Room 215.

STUDENT EMPLOYMENT

The College offers many opportunities for part-time employment

for qualified students with a "C" average or better. Most positions, which include those in the library, residence halls, dining hall and faculty offices, pay for approximately \$400 to \$600 for the nine-month session. Information and applications may be obtained from the Office of Student Employment, George Washington Hall, Room 102.

CLEARANCE FOR EMPLOYMENT

A form requesting clearance to act as campus representative for any outside firm is to be filed with the Dean of Students and approved prior to beginning actual employment.

FIREARMS

The possession, carrying, use or threatened use of firearms on campus by other than authorized law enforcement personnel is prohibited.

FOOD SERVICE

Regular meal service in the College dining hall is available only to residential students since their board is included in the semester's fees. Students may sign for invited guests, and will be billed monthly for guest charges.

Meal Prices for Guests:

Breakfast—\$.50

Lunch—\$1.00

Dinner (including mid-day Sunday)—\$1.50

The College Shop, a fountain service operating on a cash basis, is located in Ann Carter Lee Hall. In addition to sandwiches, a hot meal is served during the lunch hour. The shop is open to all members of the College community and their guests.

Snack foods and soft drinks are available from vending machines in all residence halls. Bottles **MUST** be returned by the user to the location of the machines in order to satisfy our contract with the vendor.

IDENTIFICATION CARDS

The College, through the Student Association, provides each student with an identification card. Students are required to present the I.D. Card for check-cashing and may be asked to show them for admission to College functions. These cards are not transferable and falsification of data is an Honor Code offense. Incidents involving loss or misuse of this card should be reported to the Office of Student Services (ACL Hall).

INFIRMARY

The Infirmary provides, in general, emergency and diagnostic service. It does not provide tranquilizers, diet pills, birth control pills,

sleeping medication, immunization, or allergy shots.

1. The Infirmary is to be notified of any student illness or accident. The nurse on duty will contact the College Physician.

2. In event of severe illness or accident, it is necessary that notification to parents, arrangements for emergency transportation, and admission to hospitals be handled administratively. Student friends of patients are asked not to call direct to parents, rescue squads or physicians.

3. The College Physician will be glad to contact any other doctor requested by the student or her parents. Consultants' fees are not paid by the College.

4. Patients are not permitted to receive telephone calls of visitors. Necessary communication with other students is to be handled through the nurse on duty.

5. A patient must not leave the Infirmary without the permission of a nurse or doctor.

6. In order for absences to be reported to the Registrar, medical excuses for both residential and day students must be submitted to the Infirmary within three days after the absence has occurred.

7. If a residential student is too ill to attend class, she must be in the Infirmary at the time of a specific class in order for the excused absence to be reported to the Registrar.

KEYS (see Residence Halls (d))

LAUNDRY

1. Laundry service is included in the fees paid by residential students and is available to them at no additional charge.
2. Laundry is collected and delivered on a weekly schedule to a designated area in each residence hall except WILLARD, which is next door to the laundry building.
3. Each student is assigned an identifying laundry mark which must appear on each item to be washed as well as on the laundry bag itself. The laundry mark is a code based on name and room assignment. It is of the utmost importance to report any change in residence to the laundry supervisor who will determine what change in mark is necessary. Since even indelible inks eventually fade, it is wise to renew laundry marks before they become illegible. Unmarked laundry will be returned unwashed.
4. Each bag must be accompanied by an itemized laundry list. It is wise to keep a duplicate copy. Claims for lost laundry must be made promptly and claim slips presented.
5. Laundry deliveries should be examined promptly and missent items returned immediately.
6. Each residence hall has coin-operated washing machines and clothes dryers for those students who prefer to personally take care of laundry.

LIBRARY

E. Lee Trinkle Library contains some 220,000 volumes, most of which are located in stacks open to Mary Wahington faculty, staff and students. Each student is provided with information concerning the arrangement of materials and the regulations and procedures connected with the use of the Library. See statement on the Library under Student Association Regulations, page 56.

LOST AND FOUND

The Lost and Found service is handled in the Office of Student Services in Ann Carter Lee Hall. Students are urged to mark all belongings for ease in identification.

MAIL

Students may rent post office boxes directly from the College Station, a Federal facility adjacent to the campus, which also serves area residents. Students should advise all correspondents of their box numbers, since this is the only provision for personal mail. However, to insure delivery of Special Delivery items, they must be addressed to the student at a specific residence hall.

The College provides a twice-daily delivery of official campus mail to administrative and faculty offices, residence halls and student offices.

MARRIAGE

1. A student entering into a secret marriage prior to enrollment or during attendance at college (including summer and other vacation periods) is ineligible to remain in residence.
2. Any change in status (marital, residential, nonresidential) must be discussed in advance with the Dean of Students. Whether or not the student may continue in residence is considered on the individual merits of each case.

OFF-CAMPUS RESIDENCE

All students who are in good standing academically, financially, residentially, and socially and are not the recipients of financial assistance (excluding student aid and state teachers scholarships) may, with the written consent of their parents or guardians, reside off campus.

Permission to live off campus will be granted for the full academic year. Students receiving this permission will not be entitled to the services of the laundry or infirmary; however, they may take meals in the dining hall provided they do so on a complete board plan.

No permissions will be granted after August 1.

Applications must be obtained from the Director of Admissions.

PETS (See Residence Halls (d))

PERMISSIONS (SPECIAL)

1. Special permission must be obtained from the Residence Director, Senior Assistant, or person in charge of the residence hall:
 - a. to leave a residence hall after closing hours.
 - b. for men to enter students' rooms except during visitation (open house).
2. Special permission must be obtained from the Dean of Students for:
 - a. inter-residence hall room changes.
 - b. permission to remain at Commencement or beyond the 24-hour period after examinations.
 - c. any change in status (marital, residential, day student).
 - d. withdrawal from college.
3. Special permission must be obtained from the Office of Student Services in Ann Carter Lee Hall for:
 - a. emergency automobile permissions
 - b. the use of college facilities (space and equipment).
 - c. group transportation under college auspices whether by college-owned bus or chartered services.
 - d. any sales on the campus by individuals or organizations, including commercial and service agencies such as Scouts and Red Cross.

PLACEMENT BUREAU

The College Placement Bureau in Ann Carter Lee Hall aids seniors in securing positions following graduation. Its services are also available to underclassmen and alumnae seeking guidance about job possibilities.

POLICE (See Security)

RESIDENCE HALLS

Outlined here are those things which are basic to all residence halls on the campus.

(a) Opening and Closing

1. In the fall, unless they have assigned campus duties, returning students may not come to the campus until the day preceding registration for incoming students.
2. Residence halls are closed at 6 p.m. the last day classes are scheduled before a holiday.
3. No provision is made for students to remain in residence during the scheduled holidays except the Thanksgiving vacation.
4. Special arrangements to remain in residence for Spring vacation must be obtained from the Dean of Students.
5. Students other than graduating seniors are required to check out of their halls within twenty-four (24) hours after

their last examination. Any extension must be made through the Office of the Dean of Students. This includes students who desire to remain through Commencement.

6. No overnight guests are permitted during examinations or during the period from the end of examinations through Commencement.

(b) Fire and Safety

1. Fire drills are held regularly under the direction of the Student Association's Safety and Welfare Chairman who issues printed instructions for each room. A student should determine the location of the fire extinguisher and the fire EXIT nearest his room.
2. Only an individual personally aware of a fire on campus is to dial 432, a direct emergency line to the Fredericksburg Fire Department. The location is to be described as clearly as possible and then reported at once to the Residence Hall Director or person in charge of the residence hall.
3. The College reserves the right to make periodic safety inspection of all living quarters and appliances therein. Procedures for "room check" will be established by the Safety and Welfare Chairman and the Residence Hall Director.

(c) Room Assignments

1. Although the College makes every effort to furnish information and readmission applications directly to enrolled students, it is the responsibility of the individual student to see that all requirements are met. Likewise students entering the College for the second semester are subject to these requirements.
2. Every student now in residence must complete an application for readmission prior to March 1. After March 1 no one is permitted to register for a room.
3. No student may retain the same room without a roommate. Application for readmission for both students must be completed before March 1.
4. Those students who cannot register will be placed on a waiting list and will be assigned rooms by the Office of the Dean of Students.
5. Freshman rooms are assigned by date admission was offered.
6. Applications for Framar and Trench Hill (small houses) must be made to the Office of the Dean of Students for consideration.
7. Any vacancy in a room may be filled by the Office of the Dean of Students.
8. Changes in rooms or residence halls without permission will not be allowed.

9. No student may remain in Ann Carter Lee Hall or any academic building after the closing hour of that building.
10. Students must reside in rooms that are assigned to them.

(d) Housekeeping and Storage

Responsibilities

The room to which each student is assigned is her responsibility for the term of residence. Students, in effect, have leased the space, and the equipment therein, from the College. Rooms are subject to periodic inspection and occupants are held accountable for any damages or missing items when the room is vacated. Privileges of decorating are limited to curtains (the College provides curtain rods) bedspreads, and wall-hangings that can be hung from existing picture-mouldings. Nails and tapes are prohibited.

Cleaning

Each student is expected to keep her own room clean. College-employed maids have assigned duties in the public areas of each building. Any questions regarding additional work or suggestions for areas that need attention should be directed to the Head Resident who will then consult with the Housekeeping Supervisor.

Parlors

The parlors are primarily for receiving and entertaining guests and must be vacated at the closing hours. Other areas are provided for study and lounging.

Cooking and Ironing

Cooking is permitted only in kitchenettes and any food kept in student rooms should be in metal or plastic containers with tight lids. Ironing is permitted only in designated pressing rooms.

Pets

For obvious reasons of safety and sanitation, the feeding or housing of pets is absolutely forbidden in any of the College buildings. The only exception made is for animals used by faculty members under controlled conditions for the academic program.

Keys

For security purposes, keys to individual room doors and/or closets are available from the Residence Hall Director. Lost keys will be replaced at a charge of \$1.00. All keys are to be returned to the Residence Director upon withdrawal or at the end of the school term. A charge of \$2.00 will be made against the account of the student who fails to return each key issued to her.

Students are reminded not to enter rooms of other students when

they are not in. It is also stressed that when visiting other residence halls, students and guests should announce themselves at the main desk. Unannounced wandering through buildings is extremely unwise.

Trash Disposal

Most of our buildings are not equipped with adequate incinerators. Trash is to be deposited in designated areas and will be removed on a regular schedule. Students are reminded of the danger of throwing aerosol or pressurized cans into incinerators. All such items, including glass bottles, must be given special attention.

Trunks

No personal belongings may be left in student rooms between sessions. Only trunks, footlockers, suitcases, and bicycles may be left in College storage rooms over the summer, tagged in accordance with instructions from the Dean of Students. The College assumes no liability for stored items.

When packing for storage, please do not overload. Keep in mind the men who have to move these items to other buildings.

Large trunks are not permitted in rooms. They are to be packed and unpacked in storage rooms. Small lingerie chests or covered footlockers that can be incorporated in the room furnishings are permitted so long as the student understands that the College can provide no help in lifting or moving them.

Vacations

When leaving for a weekend or an extended vacation period, students are asked to see that faucets are not dripping, appliances are unplugged, windows are closed, etc. In other words, the student should make certain that her quarters and belongings are secure from weather, vandalism and other hazards.

SECURITY OFFICE (POLICE)

The Campus Security Office serves to protect College students, to direct traffic, and in general to aid in promoting safety and order on the campus.

1. Since the main campus drive is state route 330, students are cautioned to use the sidewalks at all times, with special attention to the walk between Ann Carter Lee and Betty Lewis Hall.
2. The state and city law regarding the load for passenger cars is a maximum of six (6) plus the driver—this includes taxis.
3. In using taxis for transportation students are urged to be careful to engage only licensed vehicles.
4. It is wise to use the crosswalks at the Bypass and when crossing College Avenue going to and from the Post Office.
5. The removal of identification, parking, safety, and other campus signs is to be done only by College personnel.

SUMMER STORAGE (SEE RESIDENCE HALLS)

TELEPHONE SERVICE

The telephone number of the College is: Area Code (703) 373-7250. Each residential student will be assigned the extension number of the hall phone nearest her room. Only local and prepaid calls may be received through the switchboard. Unless incoming calls are placed person-to-person, toll charges begin the moment the College operator answers. The switchboard is open from 7: a.m. to 12:00 midnight Sunday through Thursday and until 2 a.m. on Friday and Saturday. Incoming calls are received only during these hours. Emergency calls after the closing hour will be handled by the College operator on an individual basis. All outgoing long distance calls must be made from the pay stations located in each building. The telephones in the residence hall offices are for official use and are not to be used by students. Hall telephone use is to be shared by everyone, and specific regulations may be set by the residents of each house.

Westmoreland Hall is the only dormitory wired for outside telephone lines available for personal subscription. Contracts for private lines must be made directly with the telephone company.

TRUNKS (SEE RESIDENCE HALLS)

USE OF COLLEGE FACILITIES

1. College space is available to any student or group of students for use in a manner which is not physically destructive, which is not unlawful, which does not discriminate on the basis of race, religion, color, national origin, or sex, and which does not disrupt academic activities, scheduled events, College functions, and other normal pursuits that take place in the area.
2. The Dean of Students, or other persons designated by the Chancellor, is authorized to ask any students who are using or occupying College space in a manner that is inconsistent with the provisions in paragraph one to leave.
3. College space must be reserved in order to assure its availability. Available space may be reserved at the Office of Student Services.
4. The Dean of Students, in cooperation with those who have reserved space, may develop and make available in advance specific provisions to govern student conduct at a given event.
5. The Dean of Students, or other persons designated by the Chancellor, is authorized to ask any students who engage in conduct that is inconsistent with paragraph five to leave.
6. Disregard of any of the above regulations may result in disciplinary action by the College, or in prosecution by the appropriate civil authorities.

The following Act was enacted by the General Assembly of Virginia on March 19, 1970:

1. Any person, whether or not a student, directed to leave the premises of any institution of higher learning by a person duly authorized to give such direction and who fails to do so shall be guilty of a misdemeanor. Each day such person remains on the premises after such direction shall constitute a separate offense.

WITHDRAWALS

1. All students, residential and day (full and part-time), contemplating withdrawal from the College for any reason during the session are to see the Dean of Students personally well in advance of departure.
2. A student who withdraws from the College when on academic probation or one who is suspended by the Joint Council or Honor Council is not eligible for readmission.
3. See final statement on withdrawal under "Class Attendance," page 17.
4. In the interest of student welfare the College Administration reserves the right to request any student to withdraw whose conduct or general attitude is considered unsatisfactory, even though no specific charge is made against her.

RESIDENTIAL APPOINTMENTS FOR 1971-72

FOUR COMPLEXES

1. Jefferson Hall—Bushnell Hall
Mrs. C. A. Henry—Complex Director—Jefferson
Miss Christine Davis—Senior Assistant—Bushnell
2. Marshall Hall—Russell Hall
Mrs. O.F. Prasse—Complex Director—Marshall
Miss Judy Vogler—Senior Assistant—Russell
3. Mason Hall—Randolph Hall
Mrs. A. M. George—Complex Director—Mason
Miss Jacquelin Huard—Senior Assistant—Randolph
4. Tri-Unit, Fairfax Annex, and Westmoreland
Mrs. H. B. Chase, Jr.—Complex Director—Ball
Miss Prudence Hutton—Senior Assistant—Westmoreland

FOUR FRESHMAN HALLS

1. Mrs. Alice Zeliff—Director—Betty Lewis Hall
2. Mrs. O. F. Prasse—Director—Marshall Hall
3. Mrs. Irene G. Doran—Director—Virginia Hall
4. Mrs. S. E. Gallamore—Director—Willard Hall

SMALL HOUSES

1. Miss Kathryn Thompson—Administrative Aide—Brent
2. Miss Roberta Pilk—Administrative Aide—Framar
3. Miss Mary Marvey—Administrative Aide—Marye
4. Miss Brenda Wirt—Administrative Aide—Trench Hill

HAMLET HOUSE— Mrs. Freda Fryer—Alternate Residence Director

Office Hours and Services

Generally speaking, when offices close and services cease, the buildings are locked at the designated closing hour. Exceptions are announced in advance when special functions are scheduled.

GEORGE WASHINGTON HALL

All administrative offices and the campus mail service:

Monday-Friday: 8:00 a.m.-5:00 p.m.

Banking Hours (Comptroller's Office):

Monday-Friday: 9:00 a.m.-1:00 p.m.; 2:00 p.m.-3:30 p.m.

ANN FAIRFAX HALL

Office of the Dean of Students:

Monday-Friday: 8:00 a.m.-5:00 p.m.

E. LEE TRINKLE LIBRARY

Monday-Friday: 8:00 a.m.-11:00 p.m.

Saturday: 9:00 a.m.-5:00 p.m.

Sunday: 2:00 p.m.-11:00 p.m.

SEACOCK DINING HALL

Monday-Friday

Breakfast: 7:00 a.m.-8:00 a.m.

Late Breakfast: 8:00 a.m.-10:00 a.m. (orange juice, coffee and doughnuts, in the downstairs dining room)

Lunch: 12:00 Noon-1:00 p.m.

Dinner: 5:00 p.m.-6:00 p.m.

Saturday, Sunday

Breakfast: 8:00 a.m.-9:00 a.m.

Late Breakfast: 9:00 a.m.-10:00 a.m. (coffee and doughnuts, in the upstairs dining room)

Dinner: 12:30 p.m.-1:30 p.m.

Supper: 5:00 p.m.-6:00 p.m.

Meal prices for Guests:

Breakfast: \$.50

Lunch: \$1.00

Dinner: \$1.50 (including mid-day Sunday)

ANN CARTER LEE

Although certain services have specific hours, the student activities building is open generally from 7:30 a.m. until 10:00 p.m. Monday-Friday; Saturday, 7:30 a.m. until 8:30 p.m.; Lounge B is open from 7:30 a.m. until 11:30 p.m. if it is in use by students.

Student Services

Monday-Friday: 8:00 a.m.-5:00 p.m.

Student aide on duty evenings and weekends (hours to be posted)

"C" Shop

Fountain Service:

Monday-Friday: 8:00 a.m.-9:45 p.m.

Saturday: 10:00 a.m.-7:45 p.m.

Sunday: Closed

Meal Service: (Lunch Only)

Monday-Friday: 12:00 Noon-1:00 p.m.

Placement Bureau

Monday-Friday: 8:00 a.m.-5:00 p.m.

Bookstore

Monday-Friday: 8:00 a.m.-5:00 p.m.

Day Students Room (for exclusive use by nonresidential students as a study lounge; not open to dates)

7:00 a.m.-10:00 p.m.

Lounge B (for all students and their guests)

7:30 a.m.-11:30 p.m.

Student Organizations

Office hours for the Student Association, student publications, and other organizations housed in this building will be posted.

COLLEGE INFIRMARY

The infirmary is open twenty-four (24) hours a day. The nursing staff is always available to students who need any type of medical attention.

Doctor's Calls:

Monday-Saturday: 1:00 p.m.-2:00 p.m.

Sunday: by appointment only

ACADEMIC BUILDINGS

Hours vary from year to year depending on demand for space and class schedules. A complete list for all academic buildings will be published in the first issue of the academic bulletin for 1971-1972 session.

Goolrick—(Swimming Pool)

Swimming is permitted only when an approved lifeguard is on duty and there is no conflict with classes. Hours for recreational swimming will be posted by the Chairman of the Department of Physical Education.

COLLEGE SWITCHBOARD

The switchboard is open from 7:00 a.m. to 12:00 midnight Sunday through Thursday, and to 2:00 a.m. on Friday and Saturday. Incoming calls, except emergency, are received only during these hours.



CLUBS & ORGANIZATIONS

INTER-CLUB ASSOCIATION

The Inter-Club Association (ICA) of Mary Washington College is an organization composed of all recognized clubs and honor societies of the College. The presidents of these organizations represent their respective groups at Association meetings held three times a year.

The purpose of ICA is to coordinate an over-all program of organizational activities for all members of this organization; to act as an agency for discussion of problems of the organizations; and to enable each student to derive the greatest possible benefit from the extra-curricular activities of the College.

The Inter-Club Council, the governing body of ICA, is responsible for determining and enforcing the Point System, providing an Open House for all the clubs, scheduling club meetings and activities, presiding over the honorary tapping ceremonies, admitting new clubs, and evaluating and coordinating club activities. Included on this Council are four executive officers: the President, elected by the student body; and Vice President, Secretary, and Treasurer, elected by the Association. Also serving on the Council are elected representatives from each of the eight divisions into which the ICA clubs are grouped (Fine Arts, Language, Miscellaneous, Recreational, Religious, Science, Social Sciences).

OFFICERS

President	Sharon Richmond
Vice-President	Karen Holleran
Secretary	Jeannie Strunty
Treasurer	Vicky Harrell
Adviser	Miss Susan J. Hanna

FINE ARTS CLUBS

Council Representative	Judy Mayberry
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ALPHA PSI OMEGA—NATIONAL HONORARY DRAMATIC FRATERNITY

President	Roberta Pilk
Adviser	to be selected

Purpose: to honor students who have done outstanding dramatic work.

Requirements: a B average in their major and an overall C average

MARY WASHINGTON PLAYERS

President	Kathleen Sullivan
Adviser	Mr. Thomas S. Turgeon

Purpose: to stimulate interest and participation in all phases of the theatre.

Requirements: interest in drama.

MU PHI EPSILON—NATIONAL HONORARY MUSIC FRATERNITY

PresidentLaura E. Blevins
AdvisersMrs. Ann Hamer, Mr. George E. Luntz

Purpose: the advancement of music in America, the promotion of musicianship and scholarship, loyalty to Alma Mater, and the development of a true sisterhood.

Requirements: elected to membership on a basis of scholarship, musicianship, character, and personality; B average in music subjects, and an overall C average.

ORGAN GUILD

PresidentJudy Mayberry
AdviserMrs. Jean Slater Edson

Purpose: to better acquaint members with good organ music suitable for church worship.

Requirements: any student who has or is taking organ or any student interested in good organ church music.

LANGUAGE CLUBS

Council RepresentativeKatherine Thompson

DER DEUTSCHE VEREIN

PresidentElaine Hansen
AdvisersMr. J. Bruckner, Mrs. Judith Warner

Purpose: to provide greater interest in and understanding of the language and culture of Germany.

Requirements: one or more years of German and an interest in the activities of the club.

EL CLUB ESPANOL

PresidentNatalie Vestal
AdviserMrs. Joanna Quann

Purpose: to promote interest in the Hispanic culture and peoples and to be of service to the Spanish department.

Requirements: two or more years of high school Spanish or one year of college Spanish.

ENGLISH HONORARY FRATERNITY

PresidentCatherine Tidball
AdviserMiss Susan J. Hanna

Purpose: to promote interest in literary achievement

Requirements: English major, 18 hours of English courses, 3.0 average in English, 2.8 overall average, some experience on a College publication.

ETA SIGMA PHI-NATIONAL HONORARY CLASSICS FRATERNITY

PresidentFrances V. Hickson
AdviserMrs. Laura V. Sumner

Purpose: to promote and stimulate interest in, and study of

the language, literature, art, and history of ancient Greece and Rome.

Requirements: overall C+ average with no failures; B average in 12 hours of Latin or Greek.

LE CERCLE FRANCAIS

PresidentJeanne Cruickshanks

AdviserMrs. Lydie S. Mann

Purpose: to stimulate an interest in the French language and culture, and to present an opportunity to hear native speakers.

Requirement: a student must be in intermediate French or above.

PHI SIGMA IOTA—NATIONAL HONORARY ROMANCE LANGUAGE FRATERNITY

PresidentKathryn Thompson

AdviserMiss Mary Ellen Stephenson

Purpose: to prepare students for graduate school and other positions requiring a knowledge of the Romance languages.

Requirements: juniors with a 3.5 average in Romance languages, and a 3.0 overall average. A student must be planning to continue with a conversational or literature course in the Romance language.

RUSSIAN CLUB

PresidentMartha Welte

AdviserMr. Joseph Bozicevic

SCIENCE CLUBS

Council RepresentativePatricia McQueen

CHI BETA PHI—NATIONAL HONORARY SCIENTIFIC FRATERNITY

Presidentto be elected

AdvisersMr. Bulent Atalay, Mr. William Pinschmidt

Purpose: to promote interest in science by scientific investigation, lectures by prominent scientists, papers prepared by regular members, and general discussion.

Requirements: a 3.5 average in 20 semester hours of math and science; 3.0 average in all other courses.

GAMMA THETA UPSILON—NATIONAL GEOGRAPHY HONORARY, DELTA MU CHAPTER

PresidentDeborah K. Moreland

AdviserMr. James B. Gouger

Purpose: to further professional interest in geography by affording a common organization for those interested in this field and to provide academic experiences other than those of the classroom and laboratory.

PHYSICAL THERAPY CLUB

PresidentKathryn Farrar

AdviserMiss Anna S. Hoye

Purpose: to orient and promote an intelligent interest in physical therapy and to develop group solidarity among club members.

PI NU CHI

President Cheryl Jones

Adviser Miss Rebecca T. Woosley

Purpose: to promote interest among nursing students and to create an atmosphere of amity and harmony among future nurses.

Requirements: nursing students

PSI CHI—NATIONAL SOCIETY IN PSYCHOLOGY

President Marjorie Bean

Adviser Mr. Roy B. Weinstock

Purpose: to advance the science of psychology; to encourage, stimulate, and maintain the scholarship of the individual members in all fields, especially in psychology.

Requirements: a B average in psychology courses and at least an overall B average.

MATTHEW FONTAINE MAURY SCIENCE CLUB

Co-chairmen Pat McQueen, Debbie DeVilbiss

Adviser Mr. Bulent I. Atalay

Purpose: to increase the knowledge and appreciation of the natural sciences and to further student research in natural sciences.

Requirements: science or mathematics or a concentration in these fields. Must be in good academic standing in science fields.

SOCIAL SCIENCES CLUBS

Council Representative Lynn Hoffman

AFRO-AMERICAN CLUB

President Larunatta Barlow

Adviser Mr. Edward Shaughnessy

Purpose: to provide an atmosphere of study and understanding of Black Culture.

AMERICAN CIVIL LIBERTIES UNION

President Linda Cayton

Adviser Mrs. Alice Rabson

Purpose: to provide legal information to the College student community.

INTERNATIONAL RELATIONS CLUB

President Caroline Farrell

Adviser Mr. Victor Fingerhut

Purpose: to further an interest in and a knowledge of past and present international affairs.

Requirements: all students showing an active interest in the purpose of the club.

OMICRON DELTA EPSILON-NATIONAL ECONOMICS FRATERNITY

President Patricia Sawyer

Adviser Mr. Henry W. Hewetson

Purpose: to promote greater interest in and understanding of economics.

Requirements: overall 3.0 average; 3.5 average in 12 hours of Economics

PI GAMMA MU—NATIONAL SOCIAL SCIENCE HONORARY SOCIETY

President Jan Moore

Adviser Mr. Benjamin F. Zimdars

Purpose: to improve scholarship in the social studies; to inspire social service to humanity; and to promote mutual understanding among all peoples.

Requirements: 20 semester hours in social studies; a B average with no failures in any subject.

SIGMA OMEGA CHI—HONORARY SOCIETY IN SOCIOLOGY

President Jan Donaldson

Adviser Mr. Philip J. Allen

Purpose: to extend knowledge of sociology and to encourage its practical application toward wholesome personal and social goals.

Requirements: 9 hours in sociology, B average in sociology courses; 2.75 overall average, no failures in preceding semester.

SOCIOLOGY CLUB

President Janet Tease

Adviser Mr. L. Clyde Carter

Purpose: to further interest in sociology and to promote understanding of the various fields of sociology.

YOUNG DEMOCRATS

President to be elected

Adviser Mr. Richard Warner

Purpose: to stimulate in the students of Mary Washington College an active interest in governmental affairs and to foster and perpetuate the ideals and principles of the Democratic Party.

YOUNG REPUBLICANS

PresidentPeggy Shaw
AdviserMr. Samuel T. Emory

Purpose: to provide an opportunity for students to find political expression and recognition, to carry on a campaign of education in governmental affairs, and aggressively to support a campaign for the nominees and platforms of the Republican Party.

MISCELLANEOUS CLUBS

Council RepresentativeRobin DesJardin

ALPHA PHI SIGMA—NATIONAL HONORARY SCHOLASTIC FRATERNITY

PresidentAnn Bolling
Adviserto be selected

Purpose: to recognize high scholastic achievement.

Requirements: a 3.5 average for two consecutive semesters.

COLLEGE USHERS

Head UsherAnne P. Phillips
AdviserMrs. Ruth C. Willetts

DAY STUDENTS CLUB

PresidentMarsha Price
AdviserMrs. Mary H. Taylor

Purpose: to unify day students with residential students; to keep day students better informed of campus activities; to promote participation, cooperation, and fellowship.

Requirements: non-residential Mary Washington College students.

MORTAR BOARD—Senior Honor Society

(Cap and Gown Chapter)

Purpose: to honor and encourage achievement, to promote college loyalty, and to maintain a high standard of scholarship.

Requirements: outstanding leadership, scholarship, and service.

PresidentMary Saunders

MEMBERS

Sally Glenn Bates
Judith Benevento
Ann Bowling
Mary Katharine Bradford
Ann McDonald Cooper
Robin Darling
Karen Harwood
Frances Hickson

Mary Hutton
Linda Jones
Patricia Kewer
Maureen Quindlen
Tucker Roane
Betsy Smith
Debra Stanley
Pamela Weaver

Advisers	Miss Mildred A. Droste (ex-officio)
	Mr. Donald E. Glover
	Miss Ann Perinchief
	Mr. Bernard Mahoney
In Faculty	Miss Rachel Benton
	Mrs. Mary A. K. Kelly
	Miss Mary Ellen Stephenson
Honorary Members	Mrs. Grellet C. Simpson
	Mrs. Eileen Dodd
	Mrs. Laura Sumner
Outstanding Sophomore	Laura Ellen Blevins

STUDENT EDUCATION ASSOCIATION

President	Robin DesJardin
Adviser	Mrs. Katherine Hook

Purpose: to stimulate an enthusiasm for education, especially teacher through such activities as guest speakers on current educational trends and issues, joint meetings with nearby SEA organizations, attendance at the state convention, and membership in national and state professional organizations.

Requirements: an interest in educational aspects of life with the emphasis on teaching.

RECREATIONAL CLUBS

Council Representative	Annette Monsour
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FENCING CLUB

President and Team Captain	Cheryl Evans
Adviser	Mrs. Mary J. Taylor

Purpose: to develop fencing skill and good sportsmanship.

Requirements: interest and some experience in fencing.

HOOFPRIENTS

President	Christine Kostek
Adviser	Mr. Michael Kirschner

Purpose: to promote good sportsmanship, cooperation and an interest in riding.

Requirements: the completion of the equivalent amount of hours required for one semester in equitation.

OUTING CLUB

President	Janice Albright
Adviser	Mrs. Mary H. Taylor

Purpose: to encourage interest and fellowship in out-of-doors and to teach skills of outdoor living and recreational activities, such as camping, square-dancing, skiing, canoeing, climbing, hiking, and conferences.

TERRAPIN CLUB

PresidentKitty Wyche
AdviserMiss Miriam Greenberg

Purpose: to promote interest in and to entertain through synchronized swimming.

Requirements: try-outs for swimming strokes and stunts; a good scholastic average.

RELIGIOUS ORGANIZATIONS

Council RepresentativeLanelle Forney

BAPTIST STUDENT UNION

PresidentSandra Edwards
DirectorMiss Meredith Moore

Purpose: to deepen spiritual life and to train students in Christian leadership by providing a link with the local churches.

CAMPUS CHRISTIAN CENTER

PresidentFrances Hickson
AdviserMiss Loreeda Jones

Purpose: to help students, faculty, and administration of all faiths develop the religious aspect of their lives while living in our academic community.

CHRISTIAN FELLOWSHIP, CHAPTER OF INTER-VARSITY

PresidentMarcia Steffen
AdviserMr. John P. Bruckner

Purpose: to deepen and strengthen the spiritual life of participants through Bible study and prayer, to witness to others about Jesus Christ and help them come to know Him personally, and to promote interest in world evangelism.

Requirements: open to all interested students and faculty. Participants are expected to recognize the purpose of the organization.

CHRISTIAN SCIENCE ORGANIZATION

PresidentDiane Bassemir
AdviserMrs. Constance McKenney

Purpose: to provide a spiritual center for those interested students and to promote the understanding of the principles of Christian Science.

EPISCOPAL STUDENTS

President
Director

Purpose: to provide Episcopal students with an opportunity to express Christianity through worship, lectures, and fellowship.

HILLEL

President Pamela Stern
Adviser Rabbi Raymond Krinsky

Purpose: to further Jewish education, understanding and culture among Jewish students and faculty. Activities include lectures, discussions, parties, mixers, and brunches held at the University.

NEWMAN MOVEMENT

Residential Student Representative Mary Marvey
Non-residential Student Representative Bill Janis
Adviser Father John Mokluk

Purpose: to foster the spiritual, intellectual, and social life of Roman Catholic students.

EXCLUSIVE OFFICES

President of Honor Council
SA Executive Chairman
SA Legislative Chairman
SA Judicial Chairman
SA National Affairs Chairman
SA Academic Affairs Chairman
SA Social Affairs Chairman
Senator-at-Large
President of Recreational Association
President of Inter-Club Association
Presidents of Classes
Editors-in-Chief of Publications
Class Honor Representatives

MAJOR OFFICES

Senators
Judicial Review Court members
Other Class Officers
Club and Organization Presidents
Residence Hall Presidents
Freshman Counselors
ICA Council members
RA Council members
Other editors
Business and Advertising Managers of publications

MINOR OFFICES

Other club offices
Other residence hall offices
Floor representatives
SA committee members other than Senators
Residence hall committee chairmen
Honorary Fraternity Presidents
Class committee chairmen
Head Usher
Band and Chorus officers
Class editors of Battlefield
Staff members and reporters of publications.

Recreation Association

Every student at Mary Washington College is a member of this Association, whose purpose shall be to promote wholesome and healthful activity, to stimulate an interest in all forms of recreation, to instill a spirit of enjoyment, to create a spirit of good sportsmanship, and to cooperate with other campus organizations in promoting and maintaining the highest standards of College life.

Officers

President	Andrea L. Sosnowski
Vice President	Deborah A. Reynolds
Secretary	Frances A. Guthrie
Treasurer	Ann B. Hodges
Publicity/Historian	Genevieve B. Johnson
Chairman of Dormitory Representatives	Loretta J. Ratkus
Day Student Representative	Donald A. Yackel
Adviser	Miss J. H. Clement

Council

Archery	Sarah W. Clayton
Badminton	Rebecca R. Jones
Basketball	Nancy C. Baughan
	Mary V. Marquette
	Carolyn A. Gentry
Bridge	Gail Sherwood
Softball	Suzanne Shearer
Table Tennis	Christine Ozyjowski
Tennis	Mary M. Forte
Volleyball	Burrell E. Montz
	Susan A. Mathews

Devil-Goat

Classes entering in even years are Goats with green and yellow colors; the odd years are Devils, represented by red and white. Throughout the year there are many Devil-Goat activities—hockey, basketball, swimming, etc. There will be a campus picnic, tug-of-war, and student-faculty activities.

Intramurals

The Recreation Association organizes intramural activities in many sports. Teams are formed within the residence halls, and the competition is most often a round-robin tournament. Intramural teams may be coached by a member of the Honor Team of that sport. The intramural program includes volleyball, basketball, bridge, tennis, ping pong, archery, badminton, and softball. Ski trips, judo and tennis clinics, and mixers are also sponsored throughout the year.

A record is kept of how many students of each residence hall participate in the intramural tournaments. The residence hall with the greatest percentage of participation gains possession of the Recreation Association Silver Bowl.

RA works in conjunction with the Physical Education Department to sponsor Honor Teams in field hockey, basketball, swimming, fencing, lacrosse and tennis. Everyone is eligible to join these teams. Honor Team members participate in intercollegiate competition with William and Mary, Bridgewater, Westhampton, Longwood, Madison, Lynchburg, Sweetbriar, Virginia Commonwealth, University of Virginia, Goucher, and Hood Colleges. Tournament play often follows the season's schedule. Notices are posted on Ann Carter Lee bulletin boards and in Goolrick gym.

The Battlefield

Editor Betsy W. Smith
Adviser Mr. Thomas P. Mann

The College yearbook, *The Battlefield*, captures in words and pictures the student year. A student publication, it contains pictures of the administration, faculty, and students as well as of all the clubs and other activities which make up student life.

Editor Robin Darling
Adviser Mr. Charles S. Rowe

The Bullet, the campus newspaper, is published weekly. Pictures and articles about recent events and important upcoming events, editorials and letters to the editor on controversial subjects of current interest to the student are featured.

Co-editors	Jeanne Cruickshanks Sandra Ciarcia
Advisers	Mr. Peter Fellowes Mr. John L. Lamph

Aubade, published two times a year, is the campus literary and arts magazine produced to publicize the literary and artistic talents of students and to encourage such work. It contains short stories, plays, poems, and graphics by Mary Washington students and faculty.

Editor To be elected
Adviser Mr. Victor Fingerhut

This quarterly periodical is a current affairs and contemporary studies publication. It is staffed entirely by students and is composed of contributions from students, faculty, and press services. The publication is prepared in an effort to broaden the aspects of student life from student government news to international developments in many fields, and to focus attention on community involvement and understanding on the part of the students and faculty.

Board of Publications

The Board of Publications serves in the role of publisher for all student publications drawing support from student activities fees at Mary Washington College. In this capacity it authorizes financial support from student activity funds for the maintenance of these publications, and while it guarantees editorial freedom for the student publications to maintain their integrity of purpose as vehicles for free inquiry and free expression, it also ascertains that each publication is complying with its own general statement of policy. Grievances against any of the publications may be brought to the Board.

Members

Edward V. Allison, Jr. (ex-officio)

Sandra Ciarcia

Jeanne Cruickshanks

Robin Darling

Peter Fellowes

Victor Fingerhut

Betty Jean Harmon

Anna Scott Hoye

John L. Lamph

Debbie Lynn Mandelker

Thomas P. Mann

Burrell Montz

Charles S. Rowe

Betsy W. Smith

(The editor of Polemics when elected, will also serve on the board)

Student Religious Groups

Baptist Student Union373-8466

1514 College Avenue

Miss Meredith Moore, Director

Campus Christian Center373-9255

1213 Dandridge Street

Miss Loreeda Jones, Director

Episcopal Students373-2996

College Avenue and William Street

Hillel

Rabbi Raymond Krinsky, Director (Charlottesville)

Lutheran Student Association.....373-5087

1300 Augustine Avenue

Rev. C. Frederick Eichner

Newman Movement

to be selected

Meetings of these groups are held on campus and other places in town.

Fredericksburg Churches

Baptist

- Fairview Baptist Church (Worship, 11:00 a.m.)
Charlotte and Littlepage Streets.....373-8377
Rev. James W. Lippincott, Pastor
- Fredericksburg Baptist Church (Worship, 11:00 a.m.)
1019 Princess Anne Street.....373-4402
Rev. J. Howard Cates, Pastor
- Mount Zion Baptist Church (Worship, 11:00 a.m.)
309 Wolfe Street
Rev. J. O. McMorris, Pastor
- Northside Baptist Church (Worship, 11:00 a.m.)
321 Wallace Street373-1195
Rev. M. A. Timberlake, Pastor
- Shiloh Old Site Baptist Church (Worship, 11:00 a.m.)
801 Sophia Street373-8701
Rev. Lawrence A. Davies, Pastor

Christian

- First Christian Church (Worship, 11:00 a.m.)
Washington Avenue373-7716
Rev. E. Elwood Campbell, Pastor

Episcopal

- St. George's Episcopal Church (Service, 10:15 a.m.)
Princess Anne and George Streets.....373-4133
Rev. Thomas G. Faulkner, Jr., Rector
- Trinity Episcopal Church (Services, 8:30, 10:00 a.m.; 8:15 p.m.)
College Avenue and William Street.....373-2996

Jewish

- Beth Sholom Temple (Sabbath service—Friday, 8:30 p.m.)
515 Charlotte Street373-4834
Rabbi Isadore Franzblau

Lutheran

- Christ Lutheran Church (Service, 8:30 a.m. and 11:00 a.m.)
1300 Augustine Avenue373-5087
Rev. C. Frederick Eichner, Pastor

Methodist

- Fredericksburg Methodist Church (Worship, 9:00 and 11:00 a.m.)
308 Hanover Street373-9021
Rev. Charles T. Boyd, Pastor
- Hillcrest United Methodist Church (Worship, 11:00 a.m.)
Lafayette Boulevard373-3822
Rev. Paul P. Campbell, Pastor
- St. Mathias Methodist Church (Worship, 11:00 a.m.)
1700 Deacon Road373-8759
Rev. Glen Cannon

Pentecostal

Fredericksburg Pentecostal Church (Worship, 11:00 a.m.)

706 Prince Edward Street.....373-3324

Rev. Charles N. Andrews, Pastor

Presbyterian

Fredericksburg Presbyterian Church (Worship, 11:00 a.m.)

304 George Street373-7057

Rev. Samuel L. Belk, Pastor

Roman Catholic

St. Mary's Roman Catholic Church (Sunday Masses: 7:30, 9:00, 10:15 ,
11:30 a.m.)

917 William Street373-6491

Father Vincent S. Sikora

Other

First Church of Christ Scientist (Service, 11:00 a.m.)

707 Mary Ball Street.....373-5064

Grace Memorial Church (Worship, 11:00 a.m.)

1500 Stafford Avenue373-0986

Rev. Benjamin L. Kistler, Pastor

Seventh Day Adventist Church (Worship, 11:00 a.m., Saturday)

1500 Stafford Avenue373-2846

Elder J. Fred Hughes, Pastor

Unitarian Fellowship (Service, 11:00 a.m.)

1309 Rowe Street373-9550

Come, Follow The Light

There high on the Hill,
Stands peaceful and still,
Our Alma Mater so dear,
Cherished throughout each year.

Come, follow the light,
Through the dark of the night,
Where dreams and desires will all come true,
Love, honor, pursue.

Ah Ah
Where dreams and desires will all come true,
Before we say adieu.

This is the Class Song for those entering in even years, "the Goat Classes."

The Echo Of The Chimes

The echo of the chimes
Rings across the quiet campus
To welcome another college day.
And when the day is through
And evening shadows lengthen,
The bells their benediction say.

Alma Mater, may we value
Every moment that we spend
From the first few days of college
Until we reach the end.
Mary Washington, we pledge you
Our love and loyalty.

The chimes shall ring within our hearts
Through all eternity.

This is the Class Song for those entering in odd years, "the Devil Classes."

Alma Mater

All hail, dear Alma Mater,
We sing our praise to you,
High on Marye's Hilltop
You stand forever true;
Born in truth and honor,
You ever more shall be
The model of our future years
And all eternity.

Whene'er we have to leave you,
We never will forget
The lessons you have taught us,
And all the friends we've met;
And we your loyal daughters
Will hold your name on high,
So here's to Mary Washington;
Our love will never die.

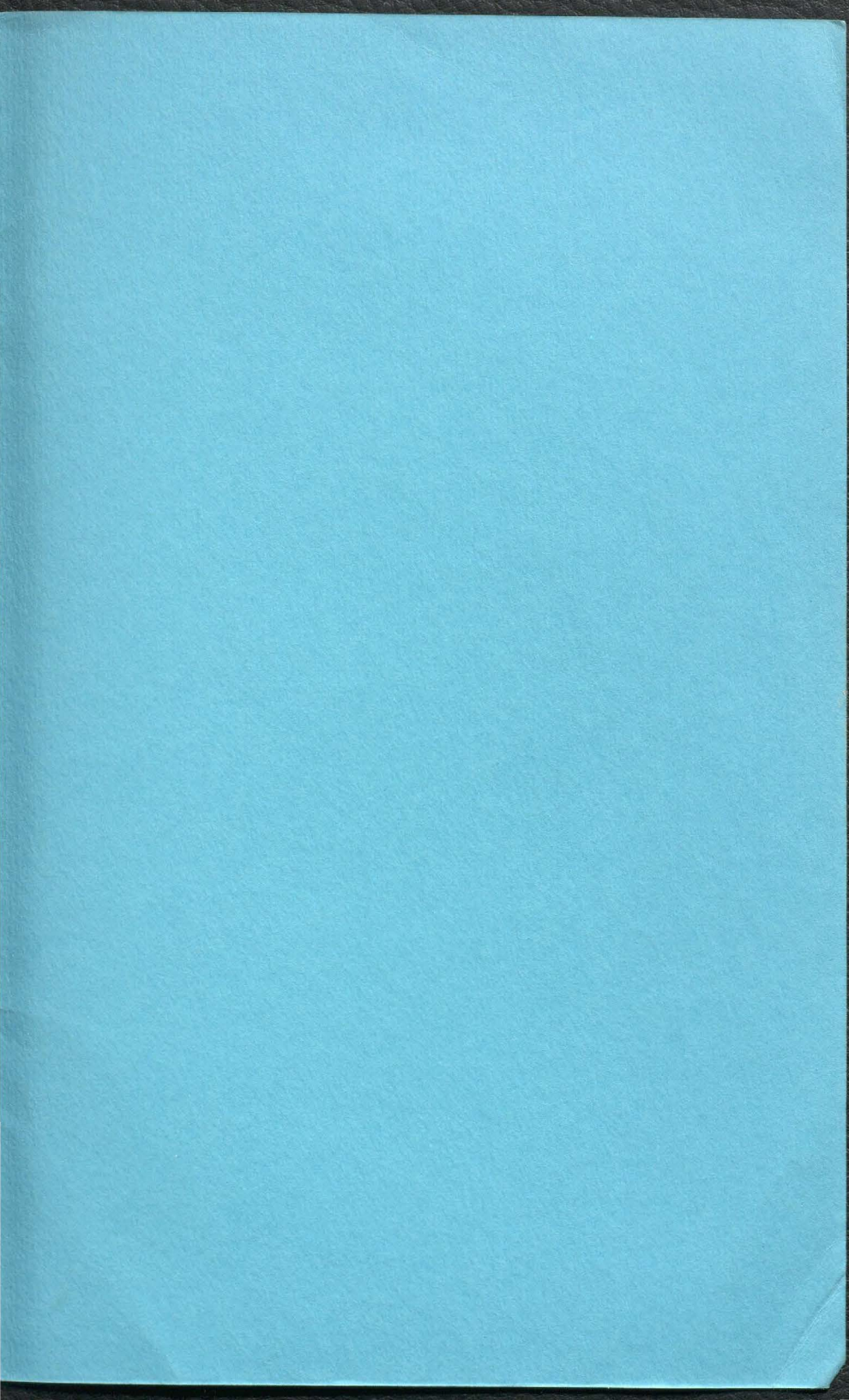
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